Project: Mill Street Closure and Pedestrian Plaza
Grass Valley, CA

Stakeholder Focus Group #4: City Staff

Date: June 03, 2021, 02:00 pm – 03:00 pm

Attendees:
Mark Buttron, Fire Chief
Darrin Hutchins, Deputy Fire Marshal
Joseph Matteoni, GVPD Lieutenant
Brad Kalstein, GVPD IT Analyst
John Herrera, GVPD Officer
Jamal Walker, GVPD Community Relations Coordinator
Bjorn Jones, Assistant City Engineer
Spencer Eason, Public Works
Carl, Parks & Recreation
Tim Kiser, City Manager
Tom Last, Community Development Director
Kimberly Garza, Atlas Lab
Brenna Castro Carlson, Atlas Lab

MEETING NOTES

Fire access is needed at all times. Requirements:

- Fire lane – 15' wide, 16' clear height. Trucks are limited in navigating a overtly meandering lane – Fire Department will provide minimum radius if needed.
- Approach from either end of the street – must meet minimum turning radius.
    - Removable bollards that require a key are not preferred. Mechanical retractable bollards must be able to withstand sand application and ice/snow in winter. Delivery truck access to businesses will also be needed – gates or bollards should be operable by fire trucks and also by delivery drivers.
- Space for outriggers – clear space for outriggers (23' wide) is needed at periodic locations along the fire lane. Fire Department will provide minimum spacing or desired location for these clear areas. Any planters or other improvements in these areas must be movable.
- Pavers must be rated to withstand fire truck weight loads.
- Subtle visual indicators in the groundplane should identify the fire lane for event setup purposes, e.g. a different colored brick along the edge of the fire lane every 20-50 feet.

Additional utility connections for City use are desired, including:

- Power at key locations for events

- Power at tree pits for string lights
- Irrigation for all plantings
- Water connections at hydrant or similar
- Sound system

There are no areas that currently present major security concerns. One safety concern is the use of the street by skateboarders and bicyclists.

The design should accommodate the following considerations for safety and security:
- Public space video that is tamper proof, with clear sightlines to all areas along Mill Street. GVPD will provide current and desired fields of view.
- Potential emergency phone access
- Crime prevention through environmental design (CPTED)
- Safety from vehicle attach – mass gathering critical incident management
- Technology/informational kiosks
- WiFi connectivity that is upgradable with conduit for future use

A public restroom is desired and preferred to be housed in an existing building if it could be made available. The parking lot at S Auburn Rd and Bank Street (Union Square) would be an appropriate location as there is sufficient space in the middle island, and utility connections are upsized to accommodate additional flow.
- Restroom should have clear visual access for surveillance and security, and doors should be connected to City remote system for timed locking/unlocking.

The City does not need any additional storage space but would look to the GVDA for any storage of movable tables and chairs.

Additional waste receptacles are needed and should accommodate separate trash and recycling.

Additional lighting is needed on W Main Street. Overhead lights or string lights on Mill Street must be at least 16' above the ground for fire access.

A water and fire feature would be appropriate on Mill Street and should be made of materials that relate to the City's historic downtown and mining history, such as mined stone.

The above constitutes our understanding of the issues discussed. If no comments are received within 5 business days of the date received, these notes will be assumed correct as written.

Respectfully submitted by:
Atlas Lab Inc.
Brenna Castro Carlson, Landscape Architect
Distribution: Attendees