



City of Grass Valley Building Department

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Nevada County Building Department

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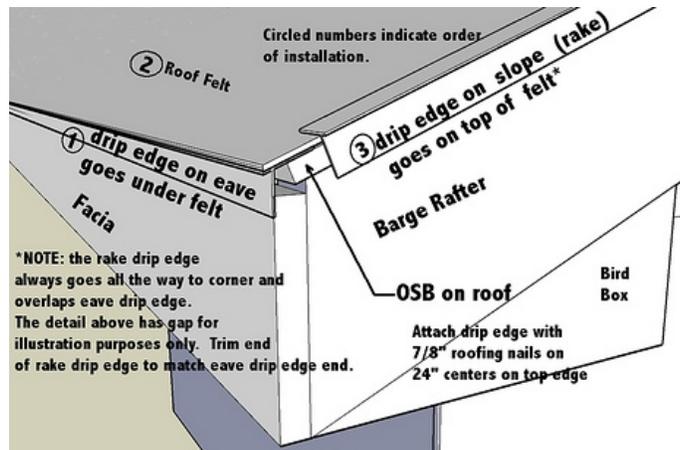
**"Partnering to Improve Consistency & Customer Service"**

**Roofing Inspection Guidelines**

New roofing shall not be applied without first obtaining a building permit from the Building Department. Once the building permit is obtained and construction is started, **two (2) building inspections** are required for roofing permits as follows:

**Roof In-Progress Inspection (first inspection as roof in progress):**

- Roofing assembly (sheathing, underlayment, flashing, roofing material, etc) applied with a minimum of 15% and maximum of 60% completed.
- During this inspection the building inspector will inspect (but not limited to) the following:
  - Underlayment
  - Flashing: Where valley flashing is installed, the flashing shall be not less than 26 gauge and installed over minimum 72lb mineral surfaced no-perforated cap sheeting complying with ASTM D3909 and at least 36in wide running the full length. (CRC R337.5.3)
  - Utility Penetrations
  - Roof Deck Material/Fasteners
  - Dry-Rot Repair
  - Roof Deck is Structurally Sound
  - Roofing Meets Minimum Class A Fire Classification/"Assembly Standards
  - All Tear-Off Material has Been Taken to McCourtney Road Transfer Station (Waste Receipts)
  - "Cool Roofing" Requirements are met per [Energy Code](#)
  - Verification of Smoke & Carbon Monoxide Alarm Placement (Dwellings) or Signed [Affidavit](#)
- A Ladder shall be setup and secured onsite at this inspection per Occupational Safety and Health Administration (OSHA) standards.



**Roof Final Inspection (second inspection as final building):**

- Scheduled once the roof is completed
- During this inspection the building inspector will inspect (but not limited to) the following:
  - Completed flashing
  - Exposed fasteners are properly sealed
  - Exposed wood is painted
  - Gutters, downspouts and gutter guards are installed
  - All vent caps are installed correctly
  - Verification of Smoke & Carbon Monoxide Alarm Placement (Dwellings) or Signed Affidavit (*if not completed at In-Progress Roof Inspection*)
- A Ladder shall be setup onsite at this inspection per Occupational Safety and Health Administration (OSHA) standards.  
(A ladder is not required onsite for this inspection IF the roof slope is over 5 inches vertical in 12 inches horizontal, less than 2 stories in height and easily viewable from the ground)