

# PUBLIC WORKS

## Streets

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|----|---|---------------------|
| A. | Tree Removal Permits –<br>No Permit required if DBH<10”<br>Tree Permit if 10”<DBH<24”<br>Tree Permit if DBH>24” | No Cost<br>\$152.00 |
| B. | Tree Removal Application Appeal<br>(Refund to appellant if appeal granted)                                      | \$326.00            |
| C. | Fine for Removal of Tree without Permit (Municipal Code<br>12.36.130)   | \$500 minimum       |
| D. | Tree Preservation Fund Fee<br>(in Lieu of Tree Replacement Requirement)   | \$150               |
| E. | Sidewalk Repair (Municipal Code 12.08)  | Actual Costs        |
| F. | Spilled Load Cleanup  | Actual Costs        |

## Parks, Recreation and Facilities

- =====
- A. **Facility Rental Fees**
1. L.O.V.E. Building - Condon Park Contact Gold Country  
Community Services  
Daily Rental, includes use of the kitchen
  
  2. Scout Lodge - Memorial Park CURRENTLY ONLY USED  
BY SCOUT TROOPS  
Rental includes use of the kitchen
  
  3. Pre Event or Post event Set-Up/Clean Up (see  
reservation policies for details) \$40.00
  
  4. Recreation Building Annex - Memorial Park  
Hourly Rental \$15.00 up to 4 hours  
(+ \$50 Security Deposit)
  
  5. Condon Park - BBQ Areas \$110.00
  
  6. Baseball/Softball Field - Memorial Park or Condon Park  
Hourly Rental \$10.00 / hour  
Hourly Rental with Lights \$29.00 / hour
  
  7. Disc Golf Course – Condon Park - tournament or event \$336.00 / day  
Tennis Court Events – Memorial, Britton, Mautino – 2 courts/ day \$111.00 / day  
Bocci Ball Court – Condon Park – Tournament or event \$65.00 / day  
Skatepark – Condon Park – competition or event \$444.00 / day  
Basketball Courts \$65.00 / day  
Other miscellaneous park space or facility reservation \$202.00
  
  8. Special Recreation Services - Cancellation Charge (non-  
refundable portion of rental fee), insurance processing  
charge, park vending permit \$31.00
  
  9. City Building Rentals
 

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|--|--|
| Mayors Conference Room (City Hall)     | \$ 111.00 up to 2 hours + \$36 to add hr |
| Hullender Room                         | \$ 104.00 up to 2 hours + \$24 to add hr |
| Fire Station #2 Classroom              | \$ 99.00 up to 2 hours                   |
| Fire Station #2 Combined Classrooms    | \$ 160.00 up to 2 hours                  |
| Additional Hours Combined Classrooms   | \$ 15.00 / hour                          |
| Additional Hours All Others            | \$ 10.00 / hour                          |
| Refundable Security / Cleaning Deposit | \$ 279.00                                |
  
  10. Booking/Cleaning/Damage Deposit - Facility user applicants will be required to pay a refundable Booking/Cleaning/Damage deposit in an amount that will promote the use of Parks & Recreation facilities in a responsible manner. The deposit is required at the time of the application. The amount of the deposit shall be \$40, \$115, \$315 or \$530 (depending on the facility reserved and the type of event). Funds are deposited and will

be returned two to four weeks after the event date (if no rules were violated, the facility is cleaned and vacated on time and no damage occurs). All or part of the deposit may be forfeited if an event causes a need for:

1. Unanticipated staffing due to a failure to clean and/or vacate the facility on time.
2. Cleaning beyond the normal facility maintenance.
3. Repairs or replacement due to facility or equipment damage.

If charges for staffing, cleaning and/or repairs exceed the amount of the deposit, the applicant will be required to pay the additional amount.

- B Recreation program activity fees and charges shall be established by staff, reviewed by the Director of Finance and approved by the Public Works Director. Program activity fees shall be developed to recover costs up to but not in excess of the estimated direct costs. Direct costs include: facilities, labor, materials and equipment.

The Grass Valley Parks & Recreation Program reserves the right to cancel or combine programs at any time. Programs or activities may be canceled due to low enrollment or unforeseen circumstances.

The Grass Valley Parks & Recreation Program will issue full refunds if it cancels a program or activity.

# WATER

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- A. Reinstatement of service (Municipal Code 13.04.260) \$96.00
  - B. Penalty if service is discontinued for non-payment 25% of delinquent amount  
(Municipal Code 13.04.120D)
  - C. Turn on/off service \$30.00  
Tampering with facility Fully Burdened Rate
  - D. Ownership change/meter re-read \$96.00
  - E. Water Utility User Fees include both of the following monthly service charges in dollars:

| Water Meter Base Water Rate: | Effective       |
|------------------------------|-----------------|
| <u>Meter Size</u>            | <u>Jan 2013</u> |
| 5/8"                         | \$ 26.00        |
| 3/4"                         | 39.00           |
| 1"                           | 65.00           |
| 1 1/2"                       | 130.00          |
| 2"                           | 208.00          |
| 3"                           | 390.00          |
| 4"                           | 650.00          |
| 6"                           | 1,300.00        |
| 8"                           | 2,080.00        |

Monthly Quantity charges in Dollars per Thousand Gallons:

|                           |         |
|---------------------------|---------|
| Residential               | \$ 3.75 |
| Commercial (and temp use) | 4.48    |

Water service is billed monthly after service is provided.

- F. Low Income Discount  
A 15% discount will be applied to residential users whose combined total annual household income is below 150% the federal poverty level. Application for such discount must be made annually & include such information as needed to verify total maximum household income.

- G. Water Connection Fees  
The connection fee is made up of two components; the meter installation charge and the impact fee.

New Water Service and  
Meter installation charge Actual Cost - Deposit \$1,200.00  
(Municipal Code 13.04.090)

New Water Meter installation only Actual Cost - Deposit \$460

The impact fee represents the customer's share of capital costs associated with the City's

treated water system. Cost components included are for the treatment plant, storage facilities and distribution pipelines and are based on the capacity requirements of a water service. These charges are non-refundable if service is terminated at a later date.

Water Capacity Charge

| <u>Water Meter Size</u> | <u>Demand Ratio</u> | <u>Charge</u> |
|-------------------------|---------------------|---------------|
| Up to 3/4"              | 1.00                | \$ 11,319     |
| 1"                      | 1.67                | 18,866        |
| 1 1/2"                  | 3.33                | 37,734        |
| 2"                      | 5.33                | 59,149        |
| 3"                      | 10.00               | 113,211       |
| 4"                      | 16.67               | 188,686       |

Any water service to a mixed commercial/residential type of use shall be charged for the commercial water meter size plus the amount for each residential type unit as a secondary unit.

Other provision of the connection fee schedule:

H. General requirements:

Whenever the use of an existing structure is proposed to be changed in any manner which would cause a greater impact upon the City’s water system, in accordance with this schedule, an additional water connection fee based upon the new type of use shall be charged to the owner of such property and said additional connection fee shall be paid prior to the commencement of such use or the issuance of a building permit relating to such use. The additional connection fee required under this provision shall be calculated by using the fees above and comparing the proposed use to the existing use.

- b. Services shall be sized according to the meter manufacturer, AWWA & plumbing design criteria. The owner of the property to be served may request a different meter size within the fee schedule; provided that in such a case the property owner shall hold the City harmless from any liability related thereto. If the City determines that the meter capacity – either continuous or maximum flow – is being exceeded per these design criteria, the meter will be changed to the size required & an additional impact fee paid by the owner as required above.
- c. No refund of fees is given if a smaller size meter is required than previously existed.
- d. Connection fees shall not be transferable from one property to another.
- e. Connection fees are payable at time of building permit or prior to service meter enlargement.
- f. The City Engineer shall, as part of the City’s annual budget process, update the Water System Development Impact Fee by applying an inflation/escalation cost factor (i.e. *Engineering News Record* Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project list will be modified appropriately.

H. Private Fire Service Rate:

No Quantity Charge for fire suppression use. Illegal use of fire service will be charged at five (5) times the estimated usage applied to the commercial quantity charge outlined in Section C.

I. Miscellaneous Charges and Applicable Criteria related to Water Utility:

In addition to the provisions of Municipal Code 13.04, Rules and Regulations of the Public Works Department and the Finance Department (pursuant to City Charter Article VIII, Section 3) concerning the water utility, the following are also hereby authorized:

1. Temporary Water Meter: requires a fee of \$100.00 for setting up an account, setting the meter and removing the meter and a deposit of \$1,500.00 for replacement of the meter in case of loss or damage. A minimum monthly charge equal to the "Water Meter Base Water Rate" for a 1" meter and the cost of the Monthly Quantity for "Commercial" uses indicated in Section E will be applied.

Water Use By Load: basis is available at the Public Works Corporation Yard only and requires an advance water usage deposit of \$255.00. A minimum monthly charge equal to the "Water Meter Base Water Rate" for a 1" meter and the cost of the Monthly Quantity for "Commercial" uses indicated in Section E will be applied.

2. Dispute of a bill shall not justify nonpayment thereof, and the bill shall be paid in full when due, or under payment terms upon the settlement of the dispute as authorized and determined in writing by the City or the City's designee.
3. Checks returned by the bank unpaid shall be returned to the account. A fee of \$37.00 per returned check shall be added to the water customer's account. In the event of repeat instances of checks returned by the same customer (two or more) payment will be accepted only in the form of cashier's check, money order or cash.
4. The City or contracted third party is authorized to bill customers on a monthly, bi-monthly, or other basis as necessary for the efficient operation, administration, and financing of the water utility.
5. A turn-off notification fee of \$74.00 per notice shall be added to the water customer's account whenever a shut-off notice is sent in accordance with Municipal Code Section 13.04.310.
6. A request for service call fee concerning a special meter reading (in addition to the normal billing process), or the pressure or the quantity of water being received, or the detection of leaks, of \$96.00 will be charged but only if it is determined that City facilities are operating satisfactorily and the problem lies within the customer's facilities.
7. Sprinkler system service Four (4) times regular service rates for water use per Municipal Code 13.04.340
8. Non-beneficial use of water adjustment - A billing credit for unexplained and very large non-beneficial water usage can be approved by the City. Very large usage would be evidenced by usage at least 2 ½ times the normal usage at the property

for a comparable time period. The credit can be approved only once every five years per property.

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|----|--|-----------------------------------|
| J. | Meter Box / Hydrant obstructions<br>(Municipal Code 13.04.330) | Actual Costs + \$1.02 penalty     |
| K. | Change of location of service-water                            | Actual Costs - Deposit \$2,163.00 |
| L. | Hydrant Flow Test - Fee is for requested hydrant flow tests    | \$139.00 per hydrant              |

# WASTEWATER

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A. Penalty for delinquent/non-payment of service 25% of delinquent amount  
(Municipal Code 13.12.110)

A.1 Reinstatement of bill service \$10.00  
(Municipal Code 12.12.115)

B. Wastewater Utility User Fees Schedule - Monthly Wastewater Utility user fees include the following *flat or base* rate and quantity rate and shall be billed to each user by classification:

| Classification:  | Effective<br><u>Jan 1, 2013</u> |
|--|---------------------------------|
| <b><u>Residential</u></b> (Residential Flat Rates are per living unit) |                                 |
| Single Family/Duplex   | \$55.00                         |
| Multi-Family   | 43.19                           |
| Mobile Home Park   | 31.66                           |

|  |       |
|--|-------|
| <b><u>Commercial</u></b>                   |       |
| Flat Monthly Charge per<br>Commercial Unit | 21.73 |

Quantity Rate per 1,000 Gallons

|  |      |
|--|------|
| Class A – Standard Strength<br><i>General Comm'l, Theaters, Laundries, Fairground, dumping<br/>at WWTP</i> | 4.43 |
|--|------|

|  |      |
|--|------|
| Class B – Moderate Strength<br>Hotels/Motels | 5.34 |
|--|------|

|  |      |
|--|------|
| Class C – High Strength<br>Restaurants | 9.42 |
|--|------|

|                   |      |
|-------------------|------|
| Class D – Schools | 3.96 |
|-------------------|------|

Commercial Base Rates apply to each business per connection.

Sewer accounts are billed two months after the service is received.

C. Low Income Discount

A 15% discount will be applied to residential users whose combined total annual household income is below 150% the federal poverty level. Application for such discount must be made annually & include information to verify total maximum household income.

D. Initial Wastewater Connection (Municipal Code 13.12.050 K) Actual Costs - \$620  
Deposit



E. Wastewater Utility Connection Rights

The connection rights fee represents the customer's share of capital costs associated with the City's wastewater system. Cost components included are for the treatment plant and collection system and are based on the demand ratios of a wastewater service. These charges are not refundable if service is terminated at a later date.

Residential Development:

| <u>Water Meter size (inches)</u>                                    | <u>Demand Ratio</u> | <u>Impact Fee Per Meter</u> |
|---|---------------------|-----------------------------|
| Up to 3/4"  | 1.00                | \$ 11,987                   |
| 1"  | 1.67                | 19,977                      |
| 1 1/2"  | 3.33                | 39,961                      |
| 2"  | 5.33                | 63,941                      |
| 3"  | 10.00               | 118,497                     |
| 4"  | 16.67               | 199,817                     |
| Non Residential (Fee per 100 gpd of estimated wastewater discharge) |                     | \$ 5,993                    |

F. Other provisions of the connection rights fee schedule:

- a. Any residential wastewater service shall be charged by each water meter size (3/4" minimum meter size).
- b. Whenever the use of an existing structure is proposed to be changed in any manner which would cause a greater impact upon the City's wastewater system, in accordance with this schedule, an additional wastewater connection fee based upon the new type of use shall be charged to the owner of such property and said additional connection fee shall be paid prior to the commencement of such use or the issuance of a building permit relating to such use. The additional connection fee required under this provision shall be calculated by using the fees above for changed use and for remaining uses with a credit for the maximum pre-existing connected use(s) in accordance with the City records since April 1, 1969, and calculated in accordance with the fee schedule above.
- c. If a water meter is not to be installed, an equivalent water meter size will be determined & this meter size will be used as the basis for changed use determination. For new uses where no sewer connection exists or where a changed use would require a larger water meter service, the impact fee will be determined from the above schedule with credit based on water meter size that would have been used (changed or expanded use only).
- d. Services shall be sized according to the meter manufacturers AWWA and plumbing design criteria. The owner of the property to be served may request a different meter size within the fee schedule; provided, however, that in such a case the property owner shall hold the City harmless from any liability related thereto. If the City determines that the meter capacity - either continuous or maximum flow - is being exceeded per these design criteria, the meter will be changed to the size required and an additional impact fee paid by the owner as required above.

- e. There shall not be any refund of fees if a smaller size meter is required than would have previously existed.
- f. Connection fees shall not be transferable from one property to another.
- g. Connection fees are payable at time of building permit or prior to service meter enlargement if connection rights have not been purchased in advance of connection.
- h. No wastewater connection fee will be charged where a separate water meter exists & no facilities are connected to the sewer system, such as irrigation only water service.
- i. The City Engineer shall, as part of the City's annual budget process, update the Wastewater System Development Impact Fee by applying an inflation/escalation cost factor (i.e. *Engineering News Record* Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project list will be modified appropriately.

G. Industrial Wastewater

- 1. Pre-treated industrial wastewater disposal permit \$141.00
- 2A. Disposal of pre-treated industrial wastewater \$0.06 per gallon – minimum
  - a. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works \$141.00
- 2B. Disposal of standard septage at wastewater treatment plant \$0.11 per gallon
  - a. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works
- 3. Industrial Wastewater Discharge Permit \$511.00 every three years  
 Subject to the following:
  - a. Letter of authorization of Nevada County Department of Environmental Health
  - b. Proof of compliance (laboratory analysis of report) to meet City requirements for wastewater discharge permit as issued by CA. Regional Water Quality Control Board.
  - c. Quality, quantity, and condition of delivery as approved by the wastewater treatment supervisor and Director of Public Works.

H. Other charges and provisions related to the Wastewater System

In addition to the provisions of the Municipal Code 13.12, Rules and Regulations of the Public Works Department and the Finance Department (pursuant to City Charter Article VIII, Section 3) concerning the wastewater utility, the following are also hereby authorized:

- 1. Dispute of a bill shall not justify nonpayment thereof, and the bill shall be paid in full when due, or under payment terms upon the settlement of the dispute as

- determined in writing and authorized by the City or the City's designee.
2. Checks returned by the bank unpaid shall be returned to the customer. A fee of \$37.00 per returned check shall be added to the customer's wastewater account. In the event of repeat instances of checks returned by the same customer (two or more) payment will be accepted only in the form of cashier's check, money order or cash.
  3. The City or contracted third party is authorized to bill customers on a monthly, bi-monthly, or other basis deemed necessary for the efficient operation, administration, and financing of the wastewater utility.
  4. Commercial flat rate portions are applied on a per business basis not a connection basis. If businesses share wastewater facilities then the Public Works Director can authorize that the commercial flat rate be applied on a connection basis.
  5. A delinquent notification fee of \$65.00 per notice shall be added to the customer's wastewater account whenever a shut-off notice is sent in accordance with Municipal Code 13.12.100 B.
  6. Any combined usage will be governed by the higher rate classification.
  7. Rest homes, rest care facilities and hospitals are considered "other commercial".
  8. The water usage amount for the Nevada Union High School is to be based on the average winter water usage as provided by NID.
  9. Non-metered commercial service shall be calculated by taking the percentage increase in single family residential rate for all rate increases since the rates set forth in Resolution # 83-13 were adopted and multiplying this factor by the said rate.
  10. Non-beneficial use of water adjustment commercial customers - A billing credit for unexplained and very large non-beneficial water usage can be approved by the City or the City's designee. Very large usage would be evidenced by usage at least 2-½ times the normal usage at the property for a comparable time period. The credit can be approved only once every five years per property. When a customer has NID water service, credit will be applied to water usage adjustment approved by NID.
  11. Credits for vacancies on multi-family dwellings of 75% of the billing rate will be allowed when it is not possible to discontinue water service to a unit without affecting an occupied unit. Such credits must be requested in writing by the property owner or the property owner's agent prior to the start of the billing month (credits will not be allowed retroactively) and will be allowed only when the vacancy is for a full billing month. Vacancy shall be subject to verification by City. Any unit found to be occupied when presented as vacant will be backed billed for the full billing rate.
  12. An additional connection fee for parcels served by the Douglas/Donald Sewer Improvements applies per Resolution 2013-04 (expires February 12, 2023).