

MINUTES OF THE
CITY OF GRASS VALLEY REGULAR CITY COUNCIL
MEETING OF JUNE 25, 2013

Dan Miller, Mayor
Lisa Swarthout

Jan Arbuckle

Jason Fouyer, Vice Mayor
Howard Levine

**REGULAR MEETING OF THE GRASS VALLEY CITY COUNCIL,
CAPITAL IMPROVEMENTS AUTHORITY AND REDEVELOPMENT "SUCCESSOR
AGENCY"**
7:00 P. M., TUESDAY, JUNE 25, 2013

COUNCIL CHAMBERS
GRASS VALLEY CITY HALL (LOWER LEVEL)
125 EAST MAIN STREET, GRASS VALLEY, CALIFORNIA
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AGENDA

- A. CALL TO ORDER: 7:00 PM**
PLEDGE OF ALLEGIANCE:
ROLL CALL: Council Member Arbuckle, Vice Mayor Fouyer, Council Member Levine, Council Member Swarthout and Mayor Miller were all present.
- B. AGENDA APPROVAL**
No changes were made.
- C. INTRODUCTIONS AND PRESENTATIONS**
1. Oath of Office for Police Officer Cameron Landon and Police Officer Cameron Bal
RECOMMENDATION: City Clerk to administer the Oath of Office to the officers.
Police Chief John Foster presented this item to Council. The City Clerk administered the oath of office to the new officers.
- D. PUBLIC COMMENT** – Julia Jordan, Executive Director of the Grass Valley Downtown Association came forward and spoke about the success of Gold Rush Days and upcoming 4th of July parade and fireworks. She also said that the Thursday Night Markets will begin on July 11th. Keith Davies, Executive Director of the Chamber of Commerce came forward and also spoke about the upcoming 4th of July parade. He said that he would like the Mayor to welcome the crowd for the parade at about 5 minutes to 10:00 AM. He said that the Visitors Center and new Chamber are now open and that a grand opening will be held on July 25th all day for the public.

E. CONSENT ITEMS – (roll call vote).

Council Member Swarhout moved to approve the Consent Agenda as presented with corrections to Item number 9's Resolution No. 2013-44 on the 4th "Whereas" a change will be made so that the Labor Units are listed. Council Member Arbuckle seconded and the motion carried by 5-0 roll call vote.

2. Approval of Action Minutes of the Regular City Council Meeting of June 11, 2013
RECOMMENDATION: Approve Minutes as submitted.
3. Warrant Register
RECOMMENDATION: Approve warrant disbursements in the amount of \$674,662.68 for the period June 1, 2013 through June 15, 2013.
4. Investment Reports for February 2013
RECOMMENDATION: Approve Monthly Statement of Investments for February 2013
5. Appoint Linda Benson to temporarily fill the Senior Administrative Clerk position in the Fire Department pending recruitment.
RECOMMENDATION: Authorize the appointment of Linda Benson to temporarily fill the Senior Administrative Clerk position in the Fire Department pending recruitment to permanently fill the position.
6. Modification to Standard detail ST-16 for the Gold Country Village Project
RECOMMENDATION: That Council approve modification of Standard Detail ST-16 for the portion of the new Idaho-Maryland Road/ Railroad Avenue connection road associated with Use Permit 12PLN-14.
7. Grading permit 04-05 – Accept Offers of Dedication and Public Improvements
RECOMMENDATION: That Council accept offers of dedication and public improvements completed as part of Grading Permit 04 - 5 for 400 Idaho-Maryland Road.
8. Quarterly CIP Update and end of Fiscal Year Budget Augmentation Requests
RECOMMENDATION: That Council receive and file the quarterly CIP update and authorize the City Administrator to approve budget augmentation/transfers for CIP projects for fiscal year 2012/2013.
9. CalPERS Employer Paid Member Contributions (EPMC) Resolutions
RECOMMENDATION: Adopt Resolution 2013-40 for Paying and Reporting the Value of EPMC with Time-in-Grade Exceptions for Unit 6 (Miscellaneous) effective July 1, 2013; Adopt Resolution 2013-41 for EPMC for Unit 6 (Safety) effective July 1, 2013; Adopt Resolution 2013-42 for Paying and Reporting the Value of EPMC for Unit 7 effective July 1, 2013; Adopt Resolution 2013-43 for EPMC for Unit 8 effective July 1, 2013; Adopt Resolution 2013-44 for Paying and Reporting the Value of EPMC for Units 1, 2 and Specified Employees effective July 1, 2013.

10. Authorize an Agreement with Facility Dude for MaintenanceEdge Work Order Tracking Web Based Software
RECOMMENDATION: That Council; 1) Approve an Agreement with Facility Dude for MaintenanceEdge Work Order Tracking Web Based Software; 2) authorize the Public Works Director/City Engineer to execute a purchase order/contract, subject to legal review; and 3) authorize the Public Works Director/City Engineer to approve annual renewals up to \$2,493 starting September 2014.
11. Laboratory Testing Analysis Services for Water and Wastewater Treatment Plants
RECOMMENDATION: That Council: 1) award bids for Laboratory Analysis Testing Services to Basic Laboratory, Inc. of Redding, CA, and Diamond Water Laboratory, Auburn, CA, and Sierra Foothill Laboratory Inc., Sparks, NV, based upon lowest responsible bidder of each specific test; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$12,000.00 with Basic Laboratory and \$6,000.00 with Diamond Water Laboratory and \$24,000.00 with Sierra Foothill Laboratory; and 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amounts.
12. Chemical Purchase of Sodium Hypochlorite – Memorial Park Pool
RECOMMENDATION: That Council: 1) award an agreement for Chemical Sodium Hypochlorite with Sierra Chemical Co., Sparks, NV; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$3,100; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
13. Annual Chemical Purchase of Sodium Bicarbonate – Memorial Park Pool
RECOMMENDATION: That Council: 1) award a bid for Sodium Bicarbonate with Univar USA Inc., Kent, WA; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$700.00; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
14. Annual Chemical Purchase of Muriatic Acid – Memorial Park Pool
RECOMMENDATION: That Council: 1) award a bid for Muriatic Acid with Sierra Chemical Company, Sparks, NV; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$1,000; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
15. Chemical Purchase of Cyanuric Acid - Memorial Park Pool
RECOMMENDATION: That Council: 1) award a bid for Chemical Cyanuric Acid to Sierra Chemical Co., Sparks, NV; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$200.00; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.

16. Annual Chemical Purchase of Liquid Alum
RECOMMENDATION: That Council: 1) award a bid for Liquid Alum with General Chemical Performance Products LLC, Parsippany, NJ; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$8,200; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
17. Annual Chemical Purchase of Hydrated Lime
RECOMMENDATION: That Council: 1) award a bid for Hydrated Lime with LHoist North America of Arizona, Inc., Chicago, IL; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$97,500; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
18. Annual Chemical Purchase of Calcium Chloride – Memorial Park Pool
RECOMMENDATION: That Council: 1) award an agreement for Calcium Chloride with Univar USA Inc., Kent, WA; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$500.00; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
19. Annual Chemical Purchase of Emulsion Polymer (Cationic)
RECOMMENDATION: That Council: 1) award a bid for Emulsion Polymer (Cationic) to Hercules Inc., Ashland Water Technologies Division, Wilmington, DE; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$23,800; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
20. Annual Chemical Purchase of Caustic Soda (30%)
RECOMMENDATION: That Council: 1) award a bid for Caustic Soda with Univar USA Inc., Kent, WA; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$3,000; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
21. Annual Chemical Purchase of Sodium Hypochlorite
RECOMMENDATION: That Council: 1) award a bid for Chemical Sodium Hypochlorite with Univar USA Inc., Kent, WA; 2) authorize the Public Works Director/City Engineer to execute a purchase order up to \$9,200.00; and, 3) authorize the Public Works Director/City Engineer to approve amendments up to 10% of the original agreement amount, subject to legal review.
22. Adoption of Annual Investment Policy
RECOMMENDATION: By Resolution No. 2013-39, adopt the City of Grass Valley's Investment Policy for fiscal year 2013/2014.
23. Administrative Policy on Employment of CalPERS Retired Annuitants
RECOMMENDATION: Approve the Administrative Policy on Employment of CalPERS Retired Annuitants.

24. Authorize Budget Transfer for Damaged Traffic Signal
RECOMMENDATION: That Council authorize the City Administrator to execute a budget transfer to allow use of insurance reimbursements from an accident that damaged a traffic signal pole and appurtenances at the intersection of Ridge Road and Sierra College Drive.

F. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

G. PUBLIC HEARING

25. Collection of delinquent sewer and/or water accounts on the Nevada County tax roll
RECOMMENDATION: After holding a public hearing, that Council adopt Resolution 2013-45 requesting that the County of Nevada levy and collect delinquent water and sewer service charges on the tax roll.

Public Works Director/City Engineer Tim Kiser and Senior Account Clerk Michele Thomson presented this item to Council. The Mayor opened the Public Hearing on this item and as there was no one who wished to speak closed the Public Hearing. Council Member Levine moved to adopt Resolution 2013-45 requesting that the County of Nevada levy and collect delinquent water and sewer service charges on the tax roll. Vice Mayor Fouyer seconded and the motion carried by a 5-0 roll call vote.

26. Appropriations Limit for Fiscal Year 2013-14
RECOMMENDATION: After considering public comment, Adopt Resolution 2013-28 establishing the Appropriations limit for the City of Grass Valley for the Fiscal Year 2013-14.

Roberta Raper, Administrative Services Director/Human Resources presented this item to Council. The Mayor opened the Public Hearing on this item and as there was no one who wished to speak closed the Public Hearing. Council Member Swarthout moved to adopt Resolution 2013-28 establishing the Appropriations limit for the City of Grass Valley for the Fiscal Year 2013-14. Council Member Arbuckle seconded and the motion carried by a 5-0 roll call vote.

27. City of Grass Valley's Fee Schedule for fiscal year 2013/14
RECOMMENDATION: Adopt Resolution 2013-37 to approve the establishment of a Fee Schedule for Fiscal Year 2013-14.

Roberta Raper, Administrative Services Director/Human Resources presented this item to Council. The Mayor opened the Public Hearing on this item and as there was no one who wished to speak closed the Public Hearing. Council Member Levine moved to adopt Resolution 2013-37 to approve the establishment of a Fee Schedule for Fiscal Year 2013-14. Vice Mayor Fouyer seconded and the motion carried by a 5-0 roll call vote.

28. Public Hearing to review and consider adopting the General Budget of the City of Grass Valley and the Successor Agency for Fiscal Year 2013-2014.
RECOMMENDATION: After considering public testimony, adopt Resolution No. 2013-35 approving the General Budget and staffing allocation for the City of Grass Valley for fiscal year 2013-14, which includes a budget for the Grass Valley Redevelopment Successor Agency and the half cent sales tax measure (Measure N). A 4/5s vote of the Council is required for adoption of the budget.

Roberta Raper, Administrative Services Director/Human Resources presented this item to Council. The Mayor opened the Public Hearing and Ray Brice of Nevada City came forward as he owns property on Harris Street in Grass Valley. The Mayor closed the Public Hearing. Council Member Levine moved to adopt Resolution No. 2013-35 approving the General Budget and staffing allocation for the City of Grass Valley for fiscal year 2013-14, which includes a budget for the Grass Valley Redevelopment Successor Agency and the half cent sales tax measure (Measure N). Council Member Arbuckle seconded and the motion carried by a 5-0 roll call vote.

H. ADMINISTRATIVE

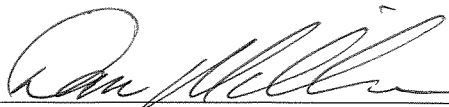
None

I. BRIEF REPORTS BY COUNCIL MEMBERS

Council Member Swarouth spoke about the ERC Virtual Business Tour, the Nevada City Council Meeting, the Assemblyman Dahle reception at the Holbrook, chairing the Tourism Committee Meeting. Council Member Levine mentioned speaking with Tim and Trisha about Whispering Pines alone with Council Member Fouyer. He attended the Empire Mine Tour the Dahle reception. He also spoke about the State Fair booth and needing volunteers to man the booth and he attended Gold Rush Days and Music in the Mountains. Council Member Fouyer spoke about attending the Whispering Pines meeting, ERC Empire Mine tour and the other items mentioned by the other Council Members. Council Member Arbuckle also attended the previously mentioned items and also attended a Public Safety Policy Committee Meeting. The Mayor also attended most of what everyone else attended and then spoke about the elephants being at the Nevada County Fair. He said that he visited where the elephants are held and that the premises were clean and the animals did not seem to be being treated poorly.

J. ADJOURN

The meeting was adjourned at 8:07 pm by Mayor Miller.



Dan Miller, Mayor



Kristi K. Bashor, City Clerk