

MINUTES OF THE
CITY OF GRASS VALLEY REGULAR CITY COUNCIL
MEETING OF JUNE 11, 2013

Dan Miller, Mayor
Lisa Swarthout

Jan Arbuckle

Jason Fouyer, Vice Mayor
Howard Levine

**REGULAR MEETING OF THE GRASS VALLEY CITY COUNCIL,
CAPITAL IMPROVEMENTS AUTHORITY AND REDEVELOPMENT "SUCCESSOR
AGENCY"**

7:00 P. M., TUESDAY, JUNE 11, 2013

COUNCIL CHAMBERS
GRASS VALLEY CITY HALL (LOWER LEVEL)
125 EAST MAIN STREET, GRASS VALLEY, CALIFORNIA
Telephone: (530) 274-4310 – Fax: (530) 274-4399
E-Mail: info@cityofgrassvalley.com Web Site: www.cityofgrassvalley.com

AGENDA

- A. CALL TO ORDER: 7:00 PM**
PLEDGE OF ALLEGIANCE:
ROLL CALL: Council Member Arbuckle, Vice Mayor Fouyer, Council Member Levine, Council Member Swarthout and Mayor Miller were all present.
- B. AGENDA APPROVAL**
No changes were made
- C. INTRODUCTIONS AND PRESENTATIONS**
None
- D. PUBLIC COMMENT:** Sheri Frye from Assembly Member Dahle's office came forward and provided an update on Assembly Bills. She also announced that on Thursday, June 20, 2013 Assembly Member Dahle will be in town for a legislative tour. Julia Jordan, Executive Director of the Grass Valley Downtown Association came forward and spoke about upcoming events in Grass Valley.
- E. CONSENT ITEMS (roll call vote).**

Council Member Arbuckle moved and Council Member Levine Seconded to approve the Consent Agenda as submitted. The motion carried by a 5-0 roll call vote.

1. Approval of Action Minutes of the Regular City Council Meeting of May 28, 2013
RECOMMENDATION: Approve Minutes as submitted.
2. Warrant Register
RECOMMENDATION: Approve warrant disbursements in the amount of \$607,870.34 for the period May 18, 2013 through May 31, 2013.

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- 3. Adoption of the Sewer System Management Plan (SSMP)
RECOMMENDATION: That Council review and adopt the Sewer System Management Plan for the City of Grass Valley.
- 4. Traffic Safety Review Committee – Suspension of meetings
RECOMMENDATION: That Council temporarily suspend Traffic Safety Review Committee (TSRC) meetings until further notice.
- 5. Local Transportation Fund (LTF) Claim for Transit and Paratransit Operations
RECOMMENDATION: Adopt Resolution No. 2013-24 requesting that Nevada County Transportation Commission (NCTC) allocate \$319,079 of the City’s FY 2013/14 estimated apportionment of LTF in support of transit and paratransit services.
- 6. Police Officer and Police Officer Trainee Appointments
RECOMMENDATION:) Allocate/Authorize Three (3) New Police Officer Positions in FY12-13, 2) Use Measure N Monies to Hire Cameron Bal and Cameron Landon as Police Officers and Jesse Cloyd as Police Officer Trainee, and 3)Authorize the Finance Director to make the Necessary Budget Adjustments
- 7. G.R.E.A.T. Summer Youth Academy Memorandum of Understanding – Police Dept.
RECOMMENDATION: Authorize Memorandum of Understanding to receive \$8,800.00.
- 8. Approval of Salary Schedule and Title change for Senior Treatment Plant Operator
RECOMMENDATION: That Council approve 1) the title change from Lead Treatment Plant Operator to senior Treatment Plant Operator; and 2) the associated salary range for the position.
- 9. Memorial and Condon Park Accessibility Improvements – Award Contract
RECOMMENDATION: That Council; 1) award a contract for the Memorial and Condon Park Accessibility Improvements Project to the lowest responsible bidder; 2) authorize the Mayor to execute the construction contract, subject to legal review; 3) authorize the Public Works Director/City Engineer to approve construction change orders for up to 10% of the contract amount; and 4) approve a budget transfer of \$15,000 from the 2012 Street Rehabilitation Project.
- 10. Filling of Measure N Funded Positions within the Fire department
RECOMMENDATION: Information only, No Action required.

F. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION OR SEPARATE ACTION AND / OR ANY ADDED AGENDA ITEMS

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G. PUBLIC HEARING

- 11. A proposed amendment to the General Plan circulation element to add a policy related to the Level of service at six intersections in the historic downtown area.

RECOMMENDATION: Conduct the public hearing and adopt Resolution 2013-33 approving the General Plan amendment 13PLN-05, an amendment to the Grass Valley Circulation Element, specifically adding policy 27-CP.

Council Members Levine, Swarthout and Mayor Miller all had conflicts of interest with this item. This item had to have 3 members of the Council minimum to vote on the item so Council Members Levine, Swarthout and Mayor Miller drew straws with the short straw being the member that was able to participate in the discussion and vote on this item. Council Member Levine drew the short straw and was able to participate on this item. Mayor Miller and Council Member Swarthout recused themselves and left the chambers due to having conflicts of interest on this item as they own businesses in the area. Community Development Director Tom Last presented this item to Council. Vice Mayor Fouyer opened the Public Hearing and as there was no one who wished to speak on the item closed the Public Hearing. Council Member Levine moved to adopt Resolution 2013-33 approving the General Plan amendment 13PLN-05, an amendment to the Grass Valley Circulation Element, specifically adding policy 27-CP. Council Member Arbuckle seconded and the motion carried by a 3-0 roll call vote. Mayor Miller and Council Member Swarthout returned to the chambers.

- 12. Adopt eight Resolutions confirming diagram and assessment and levying assessment, and requesting the County Auditor to place assessment on tax roll for fiscal year 2013-2014 Landscaping and Lighting Districts – (LLD) and Benefit Assessment Districts- (A.D.)

Recommended Motion: After conducting public hearings, adopt resolutions related to the Commercial (District No. 1988-1) Landscaping and Lighting Districts, as follows:

- 1) Resolution No. 2013 - 25 Confirming Diagram and Assessment and Levying Assessment for Fiscal Year 2013-2014 Assessment District No. 1988-1.
- 2) Resolution No. 2013 - 26 Requesting the County Auditor to Place Assessment on Tax Roll-Landscaping and Lighting District No. 1988-1.

Maryanne Hoffler, Administrative Services Manager presented this item to Council. Mayor Miller opened the public hearing and the following persons came forward and addressed the Council: Jeff Johnson, 130 East Main Street and Barbara Bashall, Nevada County Contractors Association. Council instructed Tim Kiser, Public Works Director/City Engineer to meet and work with the property owners for future landscaping plans. Mayor Miller closed the public hearing. Council Member Swarthout moved to adopt Resolution No. 2013-25 and Resolution No. 2013-26. Council Member Arbuckle seconded and the motion carried by a 5-0 voice vote.

Recommended Motion: After conducting public hearings, adopt resolutions related to the Residential (District No. 1988-2) Landscaping and Lighting Districts as follows:

- 3) Resolution No. 2013 - 27 Confirming Diagram and Assessment and Levying Assessment for Fiscal Year 2013-2014 Assessment District No. 1988-2.
- 4) Resolution No 2013 - 28 Requesting the County Auditor to Place Assessment on Tax Roll-Landscaping and Lighting District No. 1988-2.

Council Members Arbuckle herself from items 12-3 and 12-4 and left the chambers do to a conflict of interest. Council Member Swarthout recused herself from items 12-3, 12-4, 12-5, 12-6,

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12-7 and 12-8 and left the chambers do to a conflict of interest. Maryanne Hoffler, Administrative Services Manager presented this item to Council. Mayor Miller opened the public hearing and as there was no one who wished to speak closed the public hearing. Council Member Levine moved to adopt Resolution No. 2013-27 and Resolution No. 2013-28. Vice Mayor Fouyer seconded and the motion carried by a 3-0 roll call vote.

Recommended Motion: After conducting public hearings, adopt resolutions related to the Morgan Ranch Unit 7 (District 2003-1) Assessment District as follows:

- 5) Resolution No 2013 – 29 Confirming Diagram and Assessment and Levying Assessment for Fiscal Year 2013-2014 Assessment District No. 2003-1.
- 6) Resolution No. 2013 - 30 Requesting the County Auditor to Place Assessment on Tax Roll - Morgan Ranch-Unit 7 Benefit Assessment District No. 2003-1.

Council Member Arbuckle returned to the chambers. Maryanne Hoffler, Administrative Services Manager presented this item to Council. Mayor Miller opened the public hearing and as there was no one who wished to speak closed the public hearing. Council Member Arbuckle moved to adopt Resolution No. 2013-29 and Resolution No. 2013-30 and Vice Mayor Fouyer seconded. The motion carried by a 4-0 roll call vote.

Recommended Motion: After conducting public hearings, adopt resolutions related to the Morgan Ranch West (District 2010-1) Assessment District as follows:

- 7) Resolution No. 2013 – 31 Confirming Diagram and Assessment and Levying Assessment for Fiscal Year 2013-2014 Assessment District No. 2010-1.
- 8) Resolution No. 2013 – 32 Requesting the County Auditor to Place Assessment on Tax Roll - Morgan Ranch-West Assessment District No 2010-1.

Maryanne Hoffler, Administrative Services Manager presented this item to Council. Mayor Miller opened the public hearing and as there was no one who wished to speak closed the public hearing. Council Member Levine moved to adopt Resolution No. 2013-31 and Resolution No. 2013-32 and Vice Mayor Fouyer seconded. The motion carried by a 4-0 roll call vote.

Council Member Swarhout returned to the chambers.

H. ADMINISTRATIVE

13. Share Resource Trial Period with Nevada City Police Department

RECOMMENDATION: Authorize the City Administrator and Chief of Police to work with the City Manager and Chief of Police of Nevada City to develop a six-month share resource agreement for the following:

- 1) Assign one police officer from Nevada City to the investigative unit at Grass Valley Police for a six-month trial period under the supervision of the Grass Valley Police Department Investigative Sergeant.
- 2) Grass Valley Police Department to provide coverage five days per week during the hours of 3:00 a.m. to 7:00 a.m. to allow for a Nevada City officer to be assigned to the Grass Valley Police Department investigative unit.

Police Chief John Foster and Nevada City Police Chief Jim Wickham presented this item to

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Council. The following persons came forward and spoke regarding this item: Sgt. Alex Gammelgard, Sgt. Steve Johnson and Interim City Manager of Nevada City Dave Brennan. Vice Mayor Fouyer moved to authorize the City Administrator and Chief of Police to work with the City Manager and Chief of Police of Nevada City to develop a six-month share resource agreement for the following:

- 1) Assign one police officer from Nevada City to the investigative unit at Grass Valley Police for a six-month trial period under the supervision of the Grass Valley Police Department Investigative Sergeant.
- 2) Grass Valley Police Department to provide coverage five days per week during the hours of 3:00 a.m. to 7:00 a.m. to allow for a Nevada City officer to be assigned to the Grass Valley Police Department investigative unit.

Council Member Swarthout seconded and the motion carried by a 5-0 voice vote.

14. Revise Joint Operating Agreement with Nevada County Consolidated Fire District (NCCFD) to provide Human Resource Services.

RECOMMENDATION: Authorize staff to begin discussions with NCCFD to revise the Fire Services Joint Operating Agreement for City to provide Human Resource Services.

Roberta Raper, Administrative Service Director/Human Resources presented this item to Council. Chief Johnson interim Chief for Consolidated spoke regarding the item as did City of Grass Valley Interim Fire Chief Clarabut. Council Member Swarthout moved and Council Member Arbuckle seconded to Authorize staff to begin discussions with NCCFD to revise the Fire Services Joint Operating Agreement for City to provide Human Resource Services. The motion carried by a 5-0 voice vote.

15. Waste Management Collection Service Rate Increase

RECOMMENDATION: Adopted Resolution 2013-34 setting the maximum amounts for Waste Management's fees, charges and rates.

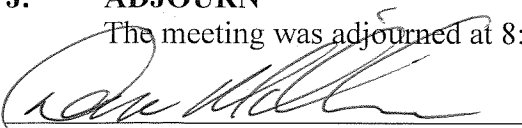
City Administrator Dan Holler presented this item to Council. Steve Cameron of Waste Management addressed Council regarding this item. Vice Mayor Fouyer moved and Council Member Swarthout seconded to adopt Resolution 2013-34 setting the maximum amounts for Waste Management's fees, charges and rates. The motion carried by a 5-0 roll call vote.

I. BRIEF REPORTS BY COUNCIL MEMBERS

Council Member Swarthout spoke about next Thursday's 20th ERC Annual Tour beginning at Sierra College from 1 to 4. She said she got a parking ticket and was glad to see parking enforcement was happening again. Vice Mayor Fouyer spoke about touring Hospice. Council Member Levine spoke about attending a SEDCorp meeting with Ed Scofield in Placerville. He attended 3 scholarship award nights, Circle 30 Anniversary party and that volunteers are need for the Nevada County State Fair Booth. Council Member Arbuckle attended the Gold Country Community Service Recognition Dinner. Mayor Miller attended the Sierra College Presidents Breakfast in Roseville and he spoke about being a judge for the Pasta Cook-off.

J. ADJOURN

The meeting was adjourned at 8:45 pm by Mayor Miller.


Dan Miller, Mayor


Kristi K. Bashor, City Clerk