

CITY OF GRASS VALLEY

EXPEDITED PROCESSING GUIDELINES
FOR TRANSFER OF OWNERSHIP OF
CANNABIS BUSINESS

Pursuant to Grass Valley Municipal Code (GVMC) section 5.60.060, I hereby adopt the following regulations to govern the expedited processing of applications to transfer an interest in a cannabis business permits under GVMC section 5.60.140:

APPLICATION. An application for transfer or assignment of a cannabis business permit may be submitted electronically to info@cityofgrassvalley.com or personally or by mail to 125 E. Main St., Grass Valley, CA 95945. Applications shall be filed by submitting a [Commercial Cannabis Permit Application](#) with updated applicant information, along with an updated business plan (see Cannabis Screening Applications for required sections of the Business Plan)

1. ELIGIBILITY FOR EXPEDITED REVIEW. An applicant is eligible for expedited processing of a transfer application only when:
 - a. The business's location and size are unchanged;
 - b. No substantial change to the applicant's business plan and security plan are proposed; and
 - c. Any person who will hold any interest in the business has already been permitted by the City or is a party to the application. All persons who hold interest in the business must disclose their ownership percentage and submit for a Live Scan background check pursuant to the procedures outlined in Attachment B of the Commercial Cannabis Permit Application.

Any transfer that does not meet these criteria shall be subject to the procedures for a new permit, including a screening application to be reviewed by a Selection Committee.

2. FILING FEE. An application must be accompanied by an application fee established from time to time by resolution of the City Council. As of August 2023, the fee is \$2,297.00. An application is not complete until the City receives both the application form and the filing fee.

