



GRASS VALLEY FIRE DEPARTMENT

125 EAST MAIN STREET, GRASS VALLEY, CA 95945
(530) (530) 274-4380 – WWW.CITYOFGRASSVALLEY.COM

Employment Opportunity Lateral Firefighter (Full Time) Annual Base Pay \$50,930.88 to \$61,938.24 with incentive opportunities

Grass Valley Fire Department (GVFD) is conducting open testing to develop an eligibility list for the following position of **Lateral Firefighter**.

Application Period:

The acceptance of applications will begin on Friday, March 26, 2021 thru Friday, April 30, 2021. Applications shall be submitted online. Please visit <https://www.cityofgrassvalley.com/human-resources> for the job description and application.

1. **Application Filing:** All applicants are to apply on-line at <https://www.cityofgrassvalley.com/human-resources> and submit the required information as indicated on the job announcement, by the final filing date listed above. All applicants must clearly demonstrate that they meet the minimum qualifications provided on the job announcement. Resumes may not be substituted for the official application. **Faxed, mailed, in-person or late applications WILL NOT be accepted.**
2. **Application Evaluation:** Depending on the number of applications received, an Application Evaluation Board may be convened to evaluate and select the best-qualified candidates for invitation to the next phase of the examination.
3. **Oral Interview:** Candidates who successfully pass the application may be invited to an oral interview.

Minimum Qualifications:

- Valid unrestricted California Driver's License. Ability to obtain a CDL valid for operation of fire apparatus within six-months of appointment.
- At least 18 years of age on the date of application.
- High school diploma or equivalent.
- Successful completion of an accredited California State Fire Marshal Firefighter I Academy and 2 years full-time experience in an organized, all risk fire agency.
- Valid CSFM Firefighter I certificate
- Valid CPR certification.
- Valid California or National Registry Emergency Medical Technician
- Ability to pass a comprehensive background investigation, pre-placement medical screening, including a drug screen.
- Review Job Description for additional information.



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Desirable Qualifications:

- Associates or higher-level degree from an accredited college or university.
- California Driver's License valid for operating fire apparatus.
- CSFM Driver Operator 1A, 1B.

Applications are only available at the City of Grass Valley website: <https://www.cityofgrassvalley.com/human-resources>

Filing Information:

All candidates shall electronically submit the following documentation during the application period.
Incomplete submissions will be rejected:

- Signed, completed employment application,
- Current resume (1),
- Certificate of successful completion of CSFM Accredited Fire Academy and verification of 2 years full-time experience.
- Valid CSFM Firefighter I certificate
- Current California or National Registry Emergency Medical Technician Certification.
- Valid CPR Certification.
- Current (within 30 days) DMV driving record.

Testing Process:

- Application review.
- Selected candidates will be invited to take the on-line Firefighter Test which will evaluate whether or not you possess the critical, and job-related, skills and abilities necessary for success on the job. Qualified applicants will be given instructions on the process and next steps to follow to take the online Firefighter test on the scheduled test date. Every qualified applicant will be given a specific test link ahead of the test day with instructions on how to access the online test. For the test day, applicants will need to ensure that they have a laptop or desktop computer (Windows, Mac, or Linux) and must use one of the following browsers (Chrome, Safari, Edge, or FireFox) to take the online test.
- In preparation for the recruitment process for the Firefighter position, selected candidates may order an optional practice guide. Applicants may order the **"Online Test Candidate Orientation Guide"** by clicking the following link: <https://www.fpsi.com/product/online-test-guide/>. The **Online Test Candidate Orientation Guide** is a helpful tool to prepare for the exam and can be downloaded as a PDF file and saved or printed. Please read through the disclaimer on the order page in order to access



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the file and have a successful download. Payments will be submitted through PayPal via an account or credit/debit card. *Once payment is submitted, PayPal automatically redirects you back to the FPSI site where access to the download [link](#) will be located on the Checkout Status page.* It is important to pay close attention to ALL instructions on both the FPSI and PayPal websites in order to access the instant download successfully.

EMPLOYEE BENEFITS:

City of Grass Valley Fire Department offers a wide range of competitive benefit options to meet the needs of our diverse workforce and their families. These benefits include but are not limited to:

Health & Welfare Benefits:

Medical Insurance

Vision Insurance

Supplemental Life Insurance

Dental Insurance

Basic Life Insurance

Employee Assistance Program

Financial Future:

Short-term Disability Insurance

Long-term Disability Insurance

Deferred Compensation Plan

Cal PERS Retirement

Work/Life Balance:

Paid Holidays

Vacation Accrual

Employee Assistance Program

Sick Leave Accrual

This information is intended to provide a general summary of benefits available to employees, it is subject to change, and is not binding. Eligibility is determined by Grass Valley Fire Department and offerings may vary by Memoranda of Understanding (MOU) or Employment Agreement between the City of Grass Valley and the employee.

Visit <https://www.cityofgrassvalley.com/human-resources> for the position description for further information regarding the position, salary and benefits.

The City of Grass Valley is an Equal Opportunity Employer. The District is committed to providing a work environment free from discrimination, harassment, and retaliation.