



# GRASS VALLEY FIRE DEPARTMENT

125 EAST MAIN STREET, GRASS VALLEY, CA 95945  
(530) (530) 274-4380 – [WWW.CITYOFGRASSVALLEY.COM](http://WWW.CITYOFGRASSVALLEY.COM)

## **Employment Opportunity Firefighter (Full Time) Annual Base Pay \$50,930.88 to \$61,938.24 with incentive opportunities**

Grass Valley Fire Department (GVFD) is conducting open testing to develop an eligibility list for the following position of **Firefighter**.

### **Application Period:**

The acceptance of applications will begin on Friday, March 26, 2021 thru Friday, April 30, 2021. Applications shall be submitted online. Please visit <https://www.cityofgrassvalley.com/human-resources> for the job description and application.

- 1. Application Filing:** All applicants are to apply on-line at <https://www.cityofgrassvalley.com/human-resources> and submit the required information as indicated on the job announcement, by the final filing date listed above. All applicants must clearly demonstrate that they meet the minimum qualifications provided on the job announcement. Resumes may not be substituted for the official application. **Faxed, mailed, in-person or late applications WILL NOT be accepted.**
- 2. Application Evaluation:** Depending on the number of applications received, an Application Evaluation Board may be convened to evaluate and select the best-qualified candidates for invitation to the next phase of the examination.
- 3. Written & Oral Interview:** A written exam will be conducted prior to an oral interview. Scheduled test date, May 15, 2021. Candidates who successfully pass the written examination may be invited to an oral interview.

### **Minimum Qualifications:**

- Must have Cal-JAC CPAT card issued March 26, 2020 thru April 30, 2021.
- Valid unrestricted California Driver's License. Ability to obtain a CDL valid for operation of fire apparatus within six-months of appointment.
- At least 18 years of age on the date of application.
- High school diploma or equivalent.
- Successful completion of an accredited California State Fire Marshal Firefighter I Academy; and / or 3 years' full-time experience in an organized, all risk fire agency. Cumulative seasonal employment, or combination thereof equaling 3 years shall qualify.
- Valid CSFM Firefighter I certificate, or letter on agency letterhead and signed by a Captain or Chief Officer verifying the experience requirement for CSFM Firefighter I certification by April 30, 2021.



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- Valid CPR certification.
- Valid California or National Registry Emergency Medical Technician
- Ability to pass a comprehensive background investigation, pre-placement medical screening, including a drug screen.
- Review Job Description for additional information.

## **Desirable Qualifications:**

- Associates or higher-level degree from an accredited college or university.
- California Driver's License valid for operating fire apparatus.
- CSFM Driver Operator 1A, 1B.

**Applications are only available at the City of Grass Valley website: <https://www.cityofgrassvalley.com/human-resources>**

## **Filing Information:**

All candidates shall electronically submit the following documentation during the application period.  
Incomplete submissions will be rejected:

- Signed, completed employment application,
- Current resume (1),
- Certificate of successful completion of CSFM Accredited Fire Academy and/or verification of 3 years' full-time experience.
- Valid CSFM Firefighter I certificate, or a letter on agency letterhead and signed by a Captain or Chief Officer verifying the experience requirement for CSFM Firefighter I certification being met by April 30, 2021.
- Current California or National Registry Emergency Medical Technician Certification.
- Valid CPR Certification.
- Current (within 30 days) DMV driving record.
- A valid Physical Ability Test (CPAT) Card, administered by California Firefighter Joint Apprenticeship Committee dated between March 26, 2020 thru April 30, 2021.

## **Testing Process:**

- Application review.
- Selected candidates will be invited to take the on-line Firefighter Test which will evaluate whether or not you possess the critical, and job-related, skills and abilities necessary for success on the job. Qualified applicants will be given instructions on the process and next steps to follow to take the online Firefighter test on the scheduled test date. Every qualified applicant will be given a specific test



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link ahead of the test day with instructions on how to access the online test. For the test day, applicants will need to ensure that they have a laptop or desktop computer (Windows, Mac, or Linux) and must use one of the following browsers (Chrome, Safari, Edge, or FireFox) to take the online test.

- In preparation for the recruitment process for the Firefighter position, selected candidates may order an optional practice guide. Applicants may order the **“Online Test Candidate Orientation Guide”** by clicking the following link: <https://www.fpsi.com/product/online-test-guide/>. The **Online Test Candidate Orientation Guide** is a helpful tool to prepare for the exam and can be downloaded as a PDF file and saved or printed. Please read through the disclaimer on the order page in order to access the file and have a successful download. Payments will be submitted through PayPal via an account or credit/debit card. *Once payment is submitted, PayPal automatically redirects you back to the FPSI site where access to the download link will be located on the Checkout Status page.* It is important to pay close attention to ALL instructions on both the FPSI and PayPal websites in order to access the instant download successfully.

## Upcoming CANDIDATE PHYSICAL ABILITY TEST (CPAT) Dates:

### **FCTC Sacramento**

Wednesday, March 17 - CPAT Orientation/Practice  
Friday, March 19 - CPAT Test  
Wednesday, April 14 - CPAT Orientation/Practice  
Saturday, April 17 - CPAT Test

### **FCTC Livermore**

Wednesday, March 24 - CPAT Orientation/Practice  
Saturday, March 27 - CPAT Test  
Tuesday, April 6 - CPAT Orientation/Practice  
Thursday, April 8 - CPAT Test  
Wednesday, April 21 - CPAT Orientation/Practice  
Saturday, April 24 - CPAT Test

## Test Additional FCTC CPAT dates and locations available at:

<https://www.fctconline.org/candidates/upcoming-test-schedule/>

## EMPLOYEE BENEFITS:

City of Grass Valley Fire Department offers a wide range of competitive benefit options to meet the needs of our diverse workforce and their families. These benefits include but are not limited to:

### Health & Welfare Benefits:



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Medical Insurance  
Vision Insurance  
Supplemental Life Insurance

Dental Insurance  
Basic Life Insurance  
Employee Assistance Program

**Financial Future:**

Short-term Disability Insurance  
Long-term Disability Insurance

Deferred Compensation Plan  
Cal PERS Retirement

**Work/Life Balance:**

Paid Holidays  
Vacation Accrual

Employee Assistance Program  
Sick Leave Accrual

This information is intended to provide a general summary of benefits available to employees, it is subject to change, and is not binding. Eligibility is determined by Grass Valley Fire Department and offerings may vary by Memoranda of Understanding (MOU) or Employment Agreement between the City of Grass Valley and the employee.

Visit <https://www.cityofgrassvalley.com/human-resources> for the position description for further information regarding the position, salary and benefits.

The City of Grass Valley is an Equal Opportunity Employer. The District is committed to providing a work environment free from discrimination, harassment, and retaliation.