



**CITY OF GRASS VALLEY  
PUBLIC WORKS DEPARTMENT**

Permit No: \_\_\_\_\_

125 East Main Street  
Grass Valley, CA 95945  
530-274-4350  
Fax: 530-274-4399

**TREE REMOVAL PERMIT APPLICATION**

Per City of Grass Valley Municipal Code 12.36

LOCATION: \_\_\_\_\_ Date: \_\_\_\_\_

Requested by: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Type and Number of Trees to be Removed: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Proposed Replacement/Mitigation: \_\_\_\_\_

Contractor/Arborist Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor/Arborist Phone No. \_\_\_\_\_ City Business License No. \_\_\_\_\_

The permittee shall be responsible for all claims and liabilities arising out of work performed pursuant to the tree removal permit, or arising out of the permittee's and his/her agent's failure to perform any of the requirements of the permit. The undersigned hereby agrees to indemnify, defend and hold harmless the City of Grass Valley, its officers, agents, employees and volunteers from any and all liabilities, claims, losses and expense, including attorney's fees and court costs and interest, in any manner caused by, of whatsoever kind of nature, arising out of, or in connection with, this Tree Removal Permit, except as caused by the sole or gross negligence of the City.

**Property Owner's Signature:**

**Property owner is to mark trees within 24 hours of submitting this request with bright ribbon or paint dot at base of tree in an area easily viewed by City staff.**

You will receive notification of a *PROPOSED ACTION* by mail, including two (2) copies of your Tree Removal Permit Application, indicating your 10 calendar day posting period, or requesting additional information if required to process your request.

Following the 10-day posting period there is a 7 calendar day appeal period, after which you will receive notification, by mail, of the *FINAL ACTION*. The Final Action will specify if you are allowed to remove the tree and, if so, the conditions by which you are able to remove the tree(s), and any other *CONDITIONS* that may apply (i.e.: replanting).

Removal of trees, subject to the City's Tree Preservation and Protection Municipal Code Chapter 12.36, without written City authorization may be subject to fines and or criminal prosecution. Please do not schedule tree removals until you receive your *FINAL ACTION* letter.

The City of Grass Valley is not responsible for location of trees marked for removal.  
All property lines should be verified before submitting your application.

**SITE MAP OR DRAWING: (Attach additional sheet if necessary)**

