

RESOLUTION NO. 2011-67

A RESOLUTION ESTABLISHING A FEE SCHEDULE
FOR FISCAL YEAR 2011-2012

WHEREAS, various sections of the Grass Valley Municipal Code make provisions for the implementation of fees for services provided by the City of Grass Valley; and

WHEREAS, a Cost of Services Study was prepared by Revenue and Cost Specialists, LLC, that calculates the City of Grass Valley's cost of providing services; and

WHEREAS, such fees have been established and modified from time to time on a function by function basis; and

WHEREAS, the City Council has set a policy regarding the establishment of Fees and Charges and on the waiver of fees and charges; and

WHEREAS, the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other charges by this resolution are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies, equipment, or materials; meeting financial reserve needs and requirements; or obtaining funds for capital projects, necessary to maintain service within existing service areas; and

WHEREAS, the City Council of the City of Grass Valley has established a Fee Schedule that includes all fees of the City and a policy for the review and approval of City fees and charges; and

WHEREAS, a Public Hearing was held on the 28TH day of June 2011, related to the annual review of the fee schedule, at the City Council Chambers, Grass Valley, California during a scheduled public meeting of the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Grass Valley, as follows:

1. That the foregoing statements are true and correct.
2. That the Revenue and Cost of Services, LLC report dated March 28, 2005 and prepared by Revenue and Cost Specialist, LLC is the basis for the fees.
3. That the City Administrator, or designee shall as part of the City's annual budget process update the Fee Schedule by applying a Consumer Price Index based on the California All Urban Consumers Index and calculate the change in operating fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose.
4. That the City Engineer shall as part of the City's annual budget process update the Development Impact Fee program by applying an inflation/escalation cost factor (i.e. Engineering New Record Building Cost Index) and calculate the

change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose.

5. That the Fee Schedule and Policy for fiscal year 2011-2012 is to be updated for the changes adopted above and included in the fiscal year 2010-2011 budget.
6. That the Fee Schedule shall become effective on July 1, 2011.
7. That any COLA increase for the Special Fire Tax as approved by the Voters of the City of Grass Valley is included in the Fee Schedule.
8. That all fees established by ordinance and included in the Grass Valley Municipal Code are included in the Fee Schedule by reference only and remain unchanged.
9. That for any services to be provided, the cost of which is indeterminate and not included in the fee schedule, the Department Head or City Administrator can request an estimated deposit and bill such services at the fully burdened hourly rate of the City employees providing service.
10. Policy 500.09 – "Fees and Charges" is adopted and supersedes all previous fees and charges policy and the policy on fee waivers previously adopted the City Council.

ADOPTED, as a Resolution of the Council of the City of Grass Valley at a regular meeting thereof held on the 28TH day of June, 2011 by the following vote:

AYES: Council Member *Cookson, Fouyer, Vice Mayor Miller, Swarthout + Mayor Arbuckle*

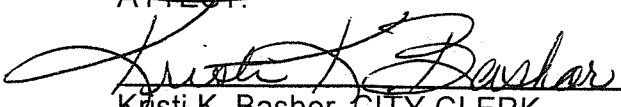
NOES: Council Member *NONE*

ABSENT: Council Member *NONE*

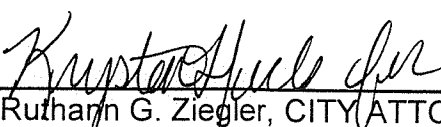
ABSTAINING: Council Member *NONE*


Jan Arbuckle, MAYOR

ATTEST:


Kristi K. Bashor, CITY CLERK

APPROVED AS TO FORM:


Ruthann G. Ziegler, CITY ATTORNEY

**CITY OF GRASS VALLEY ADMINISTRATIVE
POLICIES AND PROCEDURES**



Number: 500.09
Effective Date: 6-28-2011
Revised: _____
Authority: R-2011-67

City Administrator: *[Signature]*

SUBJECT: Fees and Charges

- I. **PURPOSE:** The purpose of this policy is to establish procedures for the review and approval of City fees and charges and for the waiver or other modification to fees and charges.
- II. **POLICY:** It is the policy of the City to establish fees and charges for City services which fully reimburse the City for the associated services, unless specified otherwise by the City Council. The City Council has established fees to cover all or a portion of the costs of providing specific services, processing applications; mitigate impacts or other costs as provided by State law and the Municipal Code.

All fees and charges shall be reviewed and updated annually to insure that they are adequate and to relate them to their associated program cost.

City fees and charges included in this schedule are included in City ordinances or contractual agreements where indicated.

It is the policy of the City to require the amount of the charge for payment of fees and charges including impact fees to be calculated in accordance with the fee schedule in place at the time of payment, unless otherwise agreed to by the City.

III. PROCEDURES:

1. Each year in conjunction with the City budget process, each City department is requested to review their fees and charges and propose any modifications.
2. Such requests for modifications to the fees and charges will be reviewed to insure that they comply with the City Council's policy for reimbursement of associated City service costs.
3. Upon completion of this review, the proposed new fees and charges will be submitted to the City Council as part of the annual budget for review and consideration.
4. The fees and charges shall be used to determine the estimated revenues for related City programs as set forth in the annual budget.
5. A public hearing on the proposed fees and charges shall be scheduled at a regular Council Meeting each year.

6. All changes to the City fees and charges are generally considered at one time prior to the budget review and not at different times during the year. However, changes to fees and charges may be brought forward to the City Council during the year based on the needs of the City, change in programs and services, timing of programs and services or new programs and services

7. City staff will collect impact fees in accordance with the fee schedule at the time of permit issuance, unless otherwise directed.

IV. FEE WAIVER AND DEFERRAL:

1) Waiver: It is the general policy of the City not to waive fees which have been established for the purpose of covering the costs of providing services and programs. The cost recovery of the services provided through fees and charges remain the same regardless of the applicant paying the fees (i.e. private individual, business, non-profit, or other organization). Fees may be waived for a non-profit or other organization if one of the following criteria is clearly met:

- a) The City of Grass receives a direct monetary benefit equal to or greater than the amount of the general fee being charged (this does not include the payment or generation of other normal fees and tax revenues). This must be documented, recommended by the related Department Head and approved by the City Administrator.
- b) A contract exists between the City and the organization or individual which specifies the fee arrangements.
- c) There is a "no charge", reciprocal agreement with another governmental entity.
- d) The fee is at such a minor level that the cost of collection and accounting will exceed the charge. This action is at the sole discretion of the City and must be documented and approved by the Department Head or by the City Administrator.
- e) The fee is disputed and is found to be charged in error or is considered excessive in relation to the action taken which incurred the charge. Such items will be reviewed on a case by case basis by the appropriate Department Head and/or the City Administrator.
- f) The City will not charge itself for City sponsored events, services or programs. City projects involving City buildings, property or other facilities will not be charged general City fees. In the case of City utilities or other restricted funds, the City may transfer an appropriate in lieu amount from the restricted fund to compensate for services accordingly.

2) Deferral: In general the City does not defer the payment of fees which are due at the time of an application, permit issuance, service provided, or billed. There are circumstances where there is a benefit to the City where the consideration of a deferral of the payment of all or a portion of certain city fees may be approved. Fee Deferrals may be considered if one of the following criteria is clearly met:

- a) A contract exists between the City and the organization or individual which specifies the fee arrangement allowing for the deferral.

- b) There is a direct public benefit to be incurred that will be achieved through the fee deferral. This action is at the sole discretion of the City and must be documented, recommended by the related Department Head and approved by the City Administrator through a written agreement.
- c) Deferral of fees may be approved by the City Council as part of the approval and condition(s) of a project.
- d) The fees to be paid under a deferral will be calculated based on the fees in place at the time of the deferral.
- e) The deferral of a fee or charge is provided solely at the discretion of the city and no right to a deferral is conferred by this policy.

V. **RESPONSIBILITY FOR REVIEW:** The City Administrator and City Council will review this policy as part of the annual adoption of fees and charges.

City of Grass Valley

Fee Schedule

Fiscal Year 2011 / 2012

MASTER FEE RESOLUTION
Effective Date: July 1, 2011
Adopted by Resolution Number: 2011-67

Description	Page
Table of Contents	Fee 1
Introduction	Fee 2
Administration and Finance	Fee 2
Police	Fee 6
Animal Control	Fee 8
Fire	Fee 9
Development	Fee 13
Planning	Fee 17
Building	Fee 20
Engineering	Fee 29
Public Works	Fee 31
Parks, Recreation and Facilities	Fee 31
Water	Fee 34
Wastewater	Fee 36

INTRODUCTION

The City of Grass Valley contracted with Revenue & Cost Specialists, LLC to perform a Cost of Services Study for the City of Grass Valley. The results of this study, dated March 28, 2005, were incorporated into the user fees included in this fee schedule.

Every reference in this Fee Schedule to the "Actual Cost" refers to the billing of staff time and materials incurred in order to provide the particular service. The staff time cost is the number of hours by position times the "Fully Allocated Hourly Rates" which consists of salary, benefits and overhead expenses.

ADMINISTRATION AND FINANCE

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A. Public Record / Information Request

- | | |
|---|--------------------|
| 1. Photo copies | |
| 8 ½" x 14" or less - single sided | \$0.30 / page |
| 8 ½" x 14" or less - double sided | \$0.30 / page |
| 11" x 17" - single sided | \$0.44 / page |
| 11" x 17" - double sided | \$0.88 / page |
| 2. City Council Agenda Packets (ordered in advance) | \$24.50 |
| 3. Parks and Recreation Committee Agenda Packet | \$24.50 |
| 4. Public Meeting Traffic Safety Agenda Packet | \$24.50 |
| 5. Budget or Financial Statements | \$12.00 each |
| 6. Business License listing | \$29.50 per report |

Police, Fire and Arson reports are exempt from this section (see Police and Fire).

B. Special Services

- | | |
|--|---------------------|
| 1. Labor Cost for special services provided by City staff where special interests are served (other than the general public) | Fully Burdened Rate |
| 2. Certification of Documents | \$7.45 |
| 3. Bond payoff calculation not collected in advance (if fees were not collected in advance) | \$136.00 |

C. Employee Personal Use of Communication and Reproduction Facilities

- | | |
|-------------|---------------|
| Photocopies | \$.12 / page |
| FAX | \$1.25 / page |

D. Business License Tax

- | | |
|--|---|
| 1. For businesses not further described below: | |
| 1 to 5 employees | \$ 63.00 / year |
| 6 to 10 employees | \$126.00 / year |
| 11 to 15 employees | \$189.00 / year |
| 16 to 20 employees | \$252.00 / year |
| 21 to 25 employees | \$315.00 / year |
| 26 to 30 employees | \$378.00 / year |
| 31 and over | \$390.60+ \$12.60 x the number of employees over 31 |

2. Special Business permit available for businesses whose gross receipts do not exceed \$10,000.00 annually \$25.00 / year
3. Contractors located outside the City but working in the City
Options \$25.00 per permit or \$120.00 per year
4. Itinerant merchant - Special events \$64.00 per event
5. Real estate operators and lessors (SIC Codes 6512 to 6519)
 - a. Operators with three or more residential units \$6.40 per rental unit
 - b. Commercial Operators \$6.40 / 1,000 sq. ft. of building space
6. Bingo License Fee (Municipal Code 5.12.030) \$15.00 per year

Other Fees Related to Business License Tax:

1. Penalties and Interest for failure to pay tax when due. For failure to pay a license tax when due, the collector shall add a penalty of 10% of said outstanding tax on the last day of each month after the due date thereof, providing that the amount of such penalty to be added shall in no event exceed 50% of the amount of the license tax due. Interest charges in the amount of 12% per year may be added to all taxes imposed and remaining unpaid after delinquency date (Municipal Code 5.04.280).
2. Penalty for violation (Municipal Code 5.04.290) not more than \$500.00
3. Returned check fee (for insufficient funds) \$25.00
4. Duplicate and amended license fee \$30.00

Other Business License Tax and Fee Provisions:

1. All fees are annual unless otherwise stated.
2. The collector is hereby authorized to utilize the services of a collection agency as necessary to enforce the provisions of this Tax and Fee schedule.
3. For businesses located outside the city but operating in the city, the number of employees associated with the business for the determination of the business license tax is the number of employees related to the business activity taking place within the city limits.
4. The business license tax for the first year of operations will be prorated based on the number of full months remaining in the year at the date of application. The minimum business license tax for purposes of prorating is \$30.00. Special business permits will not be prorated.

- E. Transient Occupancy Tax (Municipal Code 3.16.030)
1. Rent charged / Room 10% of Rent charged / Room
 2. Up to 30 days delinquent + 10% Penalty
 3. Beyond 30 days delinquent + 15% Penalty
 4. Interest on delinquencies + 1 1/2% per month
- F. Real Property Transfer Tax (Municipal Code 3.20.020) \$0.275 / \$500.00 of sale price

- G. Handbills & Circulars (Municipal Code 5.28.090) - Distribution License
- for 1 year \$35.00
 - for 3 months \$20.00
 - for 1 week \$10.00
 - for 1 day \$ 5.00
- H. Returned Check fee \$25.00
- I. Franchise Fees
- PG&E - Municipal Code 5.24 - (Gas) and Ordinance 35 N.S. (Electric)
 - GVDI - Solid Waste Pickup Set by contract reference Resolution #88-122
 - Cable Television - Municipal Code 5.16.120
- J. Auctioneers License - refer to Municipal Code 5.08.050
1. Having maintained business in City within 2 years where goods were sold \$20.00/ day
 2. All others
 - a. First class license - one day only \$150.00
 - b. Second class license - yearly \$1,000.00
- K. Downtown Business Improvement District - refer to Municipal Code 12.40.040 - basic rates:

# Employees	Zone 1	Zone 2
	Rate	Rate
1	\$ 22.50	\$ 17.50
2	39.00	32.50
3	57.00	47.50
4	75.00	62.50
5	93.00	77.50
6	108.00	90.00
7	123.00	102.50
8	138.00	115.00
9	153.00	127.50
10	168.00	140.00
11	180.00	150.00
12	192.00	160.00
13	204.00	170.00
14	216.00	180.00
15	228.00	190.00
16	237.00	197.50
17	246.00	205.00
18	255.00	212.50
19	264.00	220.00
20	273.00	227.50
21	279.00	232.50
22	285.00	237.50
23	291.00	242.50
24	297.00	247.50
25	303.00	252.50

Business type factors:

Retail	8
Bars, Restaurants, Theaters or Amusements	4
Professional, Services, Financial Lending, Hotels & other	3

The total assessment is calculated by multiplying the employee rate times the business type factor.

For over 25 employees use the 25 employee rate plus \$ 2.00 per each additional employee.

Minimum assessment - Zone 1 \$100.00 - Zone 2 \$75.00.

L.	Standard Appeal fee - Appeal of Staff decision to Council (except planning)	\$299.00
	(Refunded if City Council finds in favor of appellant)	

I.	Bicycle Fees (Municipal Code 10.26.020)	
	License	\$1.00
	Transfer Ownership	\$1.00
	Fine for Violation	up to \$10.00
J.	Second Hand Dealer Permit	\$55.00 plus current DOJ fee
K.	Alcohol Permits Filing Fee	\$5.00
L.	Special Events Fee - must be a benefit to all the residents of Grass Valley (includes Veterans Building events)	\$30.00
M.	Vehicle Release - Impounded - Administrative Hearing Required	\$150.00
N.	False Alarm Response Fee - After Notification	
	1st Alarm	\$42.00
	2nd Alarm	\$90.00
	Each subsequent alarm per year	\$180.00
O.	Booking Fee Recovery	\$160.00 (County Cost +1.00 City Admin Fee)
P.	Firearm Dealer Permit	
	Application	\$230.00
	Renewal Fee	\$37.00
Q.	Taxicabs & Horse drawn carriages - Drivers Permit (Municipal Code 5.40.200)	
	First year	\$74.00/ Driver plus DOJ fingerprint fee
	Renewal Fee per year (Municipal Code 5.40.230)	\$74.00 / Driver plus DOJ
	Taxicab Stand Permits / year (Municipal Code 5.40.290)	\$43.00 / cab
R.	Special Services (i.e. Filming, Photography)	Actual Cost
	Deposit	Estimated cost of providing this service
S.	Local Criminal History Review	\$67.00
T.	Visa clearance letter for City residents	\$24.00
U.	Card room license (per card table annually)	\$160.00
V.	Towed Vehicle Release/Non-Impound Admin Fee	\$50.00

ANIMAL CONTROL

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A.	Licensing		
	1. Dog (spayed or neutered)		\$11.00 / year
	2. Dog (non-spayed or neutered)		\$22.00 / year
	3. Duplicate - replacement tag		\$3.00
	4. Guide Dog		\$0
	5. Law Enforcement Dog		\$0
	6. Penalty on License Requirement (after August 1st)		\$12.00
B.	Impounding	<u>Dogs</u>	<u>Cats</u>
	1st Offense	\$ 84.00 + Board	\$ 30.00 + Board
	2nd Offense	\$126.00 + Board	\$ 45.00 + Board
	3rd Offense	\$168.00 + Board	\$ 60.00 + Board
	4th Offense	\$204.00 + Board	\$135.00 + Board
	5th Offense and Subsequent	\$300.00 + Board	\$135.00 + Board
C.	Feeding and Boarding animals associated with Animal Impound		
	1. Dogs		\$24.00 / day
	2. Cats		\$12.00 / day
	3. Other animals	Actual costs + 25% administrative fee	
D.	Fee for Redemption of non-spayed / neutered pets		
	1 st offense		\$60.00
	2 nd offense		\$90.00
	3 rd offense		\$180.00
E.	Feeding and Boarding as Public Service		
	Dogs only		\$15.00 / day
F.	Animal Turn-In Fee		
	Dogs (turned in by owner)		\$30.00
	Cats (turned in by owner)		\$24.00
G.	Quarantine		
	Dogs		\$30.00 / day
	Cats		\$18.00 / day
	Other animals	Actual costs + 30% administrative fee	
H.	Adoption - Spay/Neuter Fee included		
	Dogs		\$102.00
	Cats		\$ 82.00
I.	Other charges		
	Other services provided such as veterinary services, services after normal operating hours and capture services shall be charged at the actual costs.		

FIRE

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Fees apply to all state required inspections and permits as well as Uniform Fire Code Inspections.

A.	Inspections	
	Standard	\$85.00/Hour
	Resident Care / Child Care	1 to 12, \$85.00
	Resident Care / Child Care	greater than 12, \$171.00
	Inspections after business hours	\$171.00
	Special inspections	\$171.00

Failure to cancel any scheduled inspection before inspectors leave office for the inspection will result in the following charges: 10% of the original fee + the original fee.

B.	Building Plan Review New Occupancies	
	Building Plan Review fees are due at the time the plans are submitted to the Building Department. Fees will be charged in accordance with the following:	
	1 - 2,499 sf	\$171.00
	2,500 - 4,999 sf	\$343.00
	5,000 - 9,999 sf	\$571.00
	10,000 - 24,999 sf	\$1,299.00
	25,000 - 39,999 sf	\$1,735.00
	40,000 and greater sf	\$2,172.00

C.	Building Plan Review Existing Occupancies	
	Building Plan Review fees are due at the time the plans are submitted to the Building Department. Fees will be charged in accordance with the following:	
	1 - 2,499 sf	\$171.00
	2,500 - 4,999 sf	\$255.00
	5,000 - 9,999 sf	\$514.00
	10,000 - 24,999 sf	\$862.00
	25,000 - 39,999 sf	\$1,039.00
	40,000 and greater sf	\$1,299.00

D.	Plan Review - Water Storage System	\$129.00
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E.	Hazardous Materials Clean Up	FBR
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F.	Fire Alarm Systems Plan Review Fee	
	Fee includes plan review, one (1) field inspection and testing of the system	
	New system; 1 - 9,999 sf	\$171.00
	New system; 10,000 sf or greater	\$255.00
	Existing system; 1 - 999 sf,	\$85.00
	Existing system; 1,000 sf or greater	\$171.00

G.	Hood / Duct Systems Plan Review Fee	
	Fee includes plan review, one (1) field inspection and testing of the hood /duct fire suppression system	
		\$171.00

H.	Spray Booth / Suppression Plan Review Fee Fee includes plan review, one (1) field inspection, and testing	\$215.00
I.	Fire Sprinkler Systems Plan Review Fee Fee includes plan review, Hydro Test of sprinkler system only, piping inspection and final inspection (for underground see <u>Underground supply</u>)	
	New systems; 1 - 49 heads	\$430.00
	New systems; 50 - 99 heads	\$517.00
	New systems; greater than 99 heads	\$608.00
	Alterations or Additions to an existing system; 1 - 49 heads	\$85.00
	Alterations or Additions to an existing system; greater than 49 heads	\$171.00
	Residential - fee includes the plan review, inspection and testing	\$171.00
J.	Underground Supply Line for Sprinkler Systems New systems, Alterations or Additions to an existing system	\$171.00
	This fee includes plan review, Hydro Test, field inspection and flushing	
K.	Hydrants	
	Hydrant Flow Test - Fee is for requested hydrant flow tests	\$129.00 per hydrant
	Hydrant plan review	
	Fee is for plan check, one (1) field inspection, hydro test and flow test	\$255.00
L.	Subdivision or Other Site Design Approval Plan Review	
	Second dwelling	\$215.00
	Subdivision or other site design approvals	1 - 4 parcels, \$215.00
	Subdivision or other site design approvals	5 - 9 parcels, \$255.00
	Subdivision or other site design approvals	greater than 9 parcels, \$430.00
	Use permit	\$85.00
	Site Plan	\$85.00
	Fee covers any map or plan submitted for approval of fire access roads, protection systems and other related items	
M.	Fuel Tank Installation - Under or Above Ground	\$255.00
	Each additional (under or above)	\$41.00
N.	Tank Removal	\$171.00
	Each additional	\$41.00
O.	Fireworks Storage-	
P.	Debris Burn – Commercial	Actual Costs, minimum \$129.00
Q.	Debris Burn - Oversize (Over4'x4'x4')	\$129.00

R. Alarm Activations - False Alarms \$120.00
 Response to alarm activations will be charged upon the third and subsequent alarm activation within a one year period.

S. False Calls - Negligence Calls - Assistance Calls Actual Costs
 Costs may be recovered for responses to those calls that would otherwise not be considered an emergency but were dispatched as such, based upon information relayed to the Emergency Dispatch Center. This may also pertain to non-emergency responses to care facilities where trained in-house staff is provided.

T. DUI Emergency Response Recovery Fee Actual Costs, \$171.00 minimum

U. Report Fees
 Incident reports Actual Costs, \$5.85 minimum
 Investigation reports / Inspection reports
 1 to 5 pages Actual Costs, \$5.85 minimum
 5 to 9 pages Actual Costs, \$12.70 minimum
 10 or more pages Actual Costs, \$14.50 minimum

V. Photograph \$14.75/ first
 Each additional \$1.00

W. Emergency Response Special Fire Tax (voter approved special tax):
 Single Family Residential \$38.68
 Multi-family (duplex or larger: per unit) \$18.90
 Mobile Home Park (per unit) \$19.32
 Commercial / Industrial (per business) \$41.48
 Any other improved parcel \$41.48
 Any unimproved buildable parcel \$13.80

X. Permit Fees - Required Occupancies / Processes
 Annual Fees for permits, as provided by Section 105 of the 2007 California Fire Code, shall be charged on an hourly standard inspection basis. Permits shall not be valid until the applicant has paid the required fee at the time of the receipt of the permit. Permits are good for one year from date of issuance. Business license fees are in addition to this fee.

- | | |
|---------------------------------|---------------------------------------|
| Aerosol products | Aircraft refueling vehicles |
| Aircraft repair hanger | Assembly |
| Bowling alley refinishing | Candles / open flames, assembly areas |
| Carnivals and fairs | Cellulose nitrate film |
| Cellulose nitrate storage | Combustible fiber storage |
| Combustible material storage | Compress gases |
| Cryogen | Dry cleaning plants |
| Dust-producing operations | Explosives or blasting agents |
| Flammable / combustible liquids | Fruit ripening |
| Fumigation / thermal process | Garages (commercial) |
| Hazardous materials | High-pile storage |
| Junk yards | Liquefied petroleum gases |
| Lumber yards | Magnesium working |

Mall, covered
Occupant over load
Organic coatings
Parade floats
Pyrotechnical special effects material
Refrigeration equipment
Tents, canopies/ temporary structures
Tire storage
Welding and cutting operations

Matches
Open burning large (over 4 x 4 x 4)
Ovens, industrial baking or drying
Places of assembly
Radioactive materials
Spraying or dipping
Tire recapping
Waste material handling plant
Woodworking

Y. Yard debris removal (Municipal Code 8.16.080) Actual Costs (Lien on Property)

GENERAL FIRE DEPARTMENT REQUIREMENTS

1. If the plans submitted for review are, in the opinion of the Fire Marshal and/or Plan Reviewer, complicated or would take an excessive amount of time to review, he/she may submit such plans to an outside agency or person for review. The fee billed for the plan review shall be that which the outside agency or person charges for the plan review, plus inspection fees.
2. If the plans submitted for review are, in the opinion of the Fire Marshal and or the Plan Checker, incomplete or unreadable, he/she may return the plans for revisions to be made. The fee for this shall be the Standard Inspection Rate, one (1) hour minimum, plus the plan review fee as listed in this fee schedule.
3. Information contained on plans and notes shall be of sufficient detail to allow determination of the code and standard compliance by the examiner. Plans shall bear the stamp and number of the registered professional engineer or licensed contractor responsible for submittal.
4. Initial business inspection fees are to be billed and collected by the fire department.
Note: Plan review fees for building plan reviews shall be collected by the City of Grass Valley Building Department, at the time of submittal. Subdivision plan review fees shall be paid to the City of Grass Valley Planning Department, at the time of submittal.
5. All extra fees imposed, i.e., extra inspections, fire fighter / equipment stand by, etc, shall be paid in full 30 days after mailing date of notice of payment. Fees not paid within 30 days will be assessed late fees of 20% of the original fee plus the original fee. Fees more than 60 days late may be turned over to a collection agency.
6. The Fire Chief and/or the Fire Marshal for the City of Grass Valley Fire Department shall reserve the right to determine what type of manpower / equipment standby is required for any event.
7. Those services for which a flat fee is charged, and that require a significant amount of time in excess of the amount of time used to calculate the flat fee, may result in additional charges based upon the actual excess time spent at \$85.50 per hour.

DEVELOPMENT

A. RESIDENTIAL DEVELOPMENT IMPACT FEES

	<u>Single Family</u>	<u>Duplex</u>	<u>Multi Family</u>
1 Drainage	634.78	186.34	186.34
2 Fire Services	671.57	538.30	552.48
3 Police Services	267.66	214.53	220.20
4 Admin./Gen. Fac.	369.34	296.38	303.97
6 Parks and Rec	<u>2,273.50</u>	<u>1,822.28</u>	<u>1,870.31</u>
 Total per dwelling unit (not including the GVTIF – see below)	 \$4,216.85	 \$3,057.83	 \$3,133.30

Residential additions equal to or less than 500 square feet are exempt from development impact fees, residential additions over 500 square feet are prorated up to the total per unit above based on a 1400 sq. ft. equivalent dwelling unit size. Grass Valley Transportation Impact Fee (GVTIF), and Regional Transportation Mitigation Fee (RTMF) impact fees will be evaluated by the Engineering Department on a case by case basis for residential additions causing / creating new trips.

Per Resolution 08-72, the following table shows the GVTIF and RTMF for residential development:

	<u>GVTIF</u> (Per Unit)	<u>Admin. Charge for</u> <u>GVTIF</u> (at 3.0% Per Unit)	<u>RTMF</u> (with Admin.) (Per Unit)	<u>Total GVTIF + RTMF</u> (with Admin.) (Per Unit)
Single-Family	\$2,282	\$68	\$4,661	\$7,013
Multi-Family	\$1,521	\$45	\$3,277	\$4,844
Mobile Home	\$1,775	\$53	**\$3,277	\$5,106
Senior Housing	\$967	\$29	\$1,695	\$2,692

** Mobile homes located in a mobile home park will be calculated as multi-family dwelling units and mobile homes located on individual lots will be calculated as single-family dwelling units.

B. NON RESIDENTIAL DEVELOPMENT IMPACT FEES

Per Resolution 08-72, the following table shows the GVTIF and RTMF for non-residential development:

	<u>GVTIF</u> (Per 1,000 SF)	<u>RTMF</u> (with Admin.) (Per 1,000 SF)	<u>Total GVTIF + RTMF</u> (with Admin.) (Per Unit)
Retail – Low ¹	\$4,727	\$3,229	\$7,956
Retail – Medium ²	\$7,772	\$5,403	\$13,175
Retail – High ³	\$13,409	\$14,560	\$27,969
Office ⁴	\$2,456	\$1,384	\$3,840
Light Industrial ⁵	\$1,019	\$542	\$1,561

Per Grass Valley Transportation Impact Fee Program Nexus Study, dated August 2008, prepared by EPS:

¹ Retail – Low primarily means commercial development generating a low intensity of vehicle trips. Specific uses include specialty retail, book, video rental stores, professional services, barber shops, dry cleaners, discount clubs, hardware/ paint, appliance, electronic, home supply, tire stores, health clubs, new car sales, furniture stores, and quick service oil change centers.

² Retail – Medium primarily means commercial development generating an average number of vehicle trips. Specific uses include clothing stores, banking services, auto parts stores, auto service centers, other auto-related services, arts and crafts stores, hotels/ motels, daycare/14 students equates to 1,000 sf of retail medium

³ Retail – High primarily means commercial development generating an excessive number of vehicle trips. Specific uses include restaurants w/ drive-through window, banking services w/ drive-through teller, car sales, convenience stores, gas stations, drug stores, restaurants, movie theaters, and supermarkets.

⁴ Office primarily means office development. Specific uses include insurance, real estate, and administrative services, hospital, and in-office medical and in-office dental services.

⁵ Light Industrial primarily means industrial development. Specific uses include manufacturing; light/heavy industrial uses; processing; fabricating; assembly; refining; repairing; goods packaging and treatment; material, produce, and sheet metal treatment; welding shops; wholesale lumber and contractor yards; and warehouse and mini-storage facilities.

3. Drainage - Commercial and Industrial, per 1,000 square feet of impervious surface- \$96.50 in accordance with Development Impact Fee (Chapter 8 - Drainage Improvements).

4. Public Safety and General Administration (*no Park/Recreation Fees for non-residential projects*):

<u>Per 1,000 sq. ft.</u>		<u>Fire</u>	<u>Police</u>	<u>Administration</u>
Commercial/Shopping Center				
0- 25K	gross leasable area	\$ 596.02	\$ 490.08	\$ 198.31
26- 50K	gross leasable area	510.84	454.48	170.32
51-100K	gross leasable area	447.02	397.68	148.89
101-200K	gross leasable area	397.34	339.00	132.21
201K +	gross leasable area	357.61	295.44	119.10
General Office				
0-10K	gross floor area	801.04	228.79	266.8
11-25K	gross floor area	742.05	185.27	301.24
26-50K	gross floor area	699.14	158.01	232.85
51K +	gross floor area	659.81	134.68	219.76
Industrial				
Business Park		564.74	128.83	188.18
Mini-Warehouse		7.95	25.23	2.37
Warehousing		227.98	50.07	76.23
Manufacturing		301.93	38.56	106.61
Light Industrial		412.67	70.51	137.47
Other Nonresidential				
Medical-Dental Office		725.06	364.82	241.18

Hospital	604.15	177.41	201.29
Day Care (per student)	28.48	45.22	95.4
Lodging (per room)	127.16	91.98	42.40

The commercial rate is applied to all developments on land zoned OP, C-1, C-2, C-2A and C-3 and not requiring a use permit.

The industrial rate is applied to all developments on land zoned CBP, -1, -2 and M-L and not requiring a use permit.

C. OTHER DEVELOPMENT IMPACT FEES AND POLICIES

1. Appeals filed with City Council \$299.00
2. In Lieu of off street parking in downtown area \$2,159 / 200 square feet
of building area or fraction thereof
- refer to Ordinance No. 350 N.S
3. Recapture fees for McKnight Way Interchange \$1,513 per acre or \$.30 / square
foot
- refer to Resolution 88-275
4. Traffic Mitigation Fee for the Glenbrook Basin Refer to Ordinance 699
5. When existing buildings on the same lot are demolished to allow for new construction, the impact fee amount for the new construction will be offset by an amount equal to fees calculated based on the buildings demolished. In any case, the credit will not exceed the total impact fee for the new development.
6. A credit of up to 50% for the Fire Service portion of the City's Development Impact fee may be approved in writing by the Fire Chief if automatic sprinkling and other advanced fire prevention equipment is installed in a new building that, given the use, can demonstrably and factually justify a proportionate reduction in the ongoing need for fire service.
7. A credit of up to 50% for the Police Service portion of the City's Development Impact fee may be approved in writing by the Chief of Police if advanced security equipment is installed in a new building that, given the use, can demonstrably and factually justify a proportionate reduction in the ongoing need for police service.
8. Any future conversion in use of a development subject to these Impact Fees that creates a higher impact on City services than the original use will require the payment of additional Impact Fees. This amount shall be equal to the difference in fee calculation between the two uses calculated using the current Impact Fee rates.

D. ADMINISTRATIVE APPEALS PROVISION

1. A developer of any project subject to development impact fees may apply to the City Council for a waiver, reduction or adjustment to the fees. The application shall be made in writing and filed with the City Community Development Director, or his or her designee (for purposes of this Section, the Director). The

application shall state in detail the factual basis for the request for waiver, reduction, or adjustment. The Director shall make a recommendation to the City Council for consideration at a public meeting. Subject to the applicants' right to protest, the decision of the City Council shall be final. If a reduction, adjustment or waiver is granted, any change in use within the project shall invalidate the waiver, adjustment or reduction of the fee.

2. Fee Protests. Any landowner, developer or other aggrieved party may file a protest of the Development Impact fees provided for herein in the manner provided and within the times provided for in sections 66020 and 66021 of the Government Code. For the purposes of determining the applicable time and limitation periods set for this, the date of the imposition of fees under this Article shall be the date of the earliest legislative approval by the City of the Development project upon which the fees are imposed as a condition of approval of the project.

E. ANNUAL UPDATE

The City Engineer shall, as part of the City's annual budget process, update the Development Impact Fee program by applying an inflation/escalation cost factor (i.e. Engineering News Record Construction Cost Index) and calculate the change in development impact fees for consideration by Council either during the public hearing on the budget/fee package or at a separate public hearing for this specific purpose. If needed, project lists will be modified appropriately.

PLANNING

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A.	Agenda Cover Sheet Mailing	
	1. Planning Commission	\$49.00 / year
	2. Development Review Committee	\$49.00 / year
B.	Agenda Packets (ordered in advance)	
	1. Planning Commission	\$31.00 / meeting
	2. Development Review Committee	\$31.00 / meeting
C.	Annexation Application	Actual Costs - Deposit \$5,872.00
D.	Appeals	
	1. Planning Commission	\$330.00
	2. All Others to City Council	\$291.00 or 20% of Application whichever is greater
	Appeal fees are refunded if ruling is in favor of the appellant.	
E.	Condominium Conversions	Actual Costs - Deposit \$3,674.00
F.	Signs Review/Permits	
	1. Minor - DRC, Historic District, Monument Signs or other districts having specific design criteria	\$247.00
	2. Major – Master Sign Programs	\$970.00
	3. Exceptions to Sign Ordinance	\$719.00
G.	Development Review	
	1. Minor Development Review - Any expansion or new construction for a building or facility under 10,000 sq ft.	\$1,354.00
	2. Major Development Review - Any expansion or new construction for a building or facility over 10,000 sq ft.	\$2,450.00
	3. Other Development Review/Applications:	
	a. DRC Conceptual Review - minor - 1 meeting	\$311.00
	b. DRC Conceptual Review - major - 2 meetings	\$613.00
	c. Plan Revisions (Staff review)	\$237.00
	d. Plan Revisions (DRC/PC review)	\$623.00
	e. Extensions of Time (Staff review)	\$207.00
	f. Extensions of Time (DRC/PC review)	\$452.00
H.	Development Agreements	
	1. New	Actual Costs - Deposit \$13,845.00
	2. Revision	Actual Costs - Deposit \$5,165.00
I.	Easements (covenants and releases)	\$1,238.00
J.	Environmental Review	
	1. Initial Study	\$1,281.00
	2. EIR Preparation	Actual Costs - Deposit \$23,645.00
	3. Notice of Determination	\$110.00 + Dept. of Fish and Game Fees
	4. Notice of Exemption (From CEQA)	\$110.00 + County Filing Fee
K.	General Plan Amendments	\$5,524.00
L.	Planned Unit Developments	Minimum Charge of \$6,090.00
	Plus \$100 / dwelling unit and/or \$100 for every 1,000 sq. ft. of commercial floor area	

M.	Specific Plan Review			
	1. New		Actual Costs - Deposit	\$12,711.00
	2. Amendments/Revisions		Actual Costs - Deposit	\$ 5,238.00
N.	Subdivisions			
	1. Tentative Map (4 or fewer lots)			\$2,614.00
	2. Tentative Map (5 to 10 lots)			\$3,632.00
	3. Tentative Map (11 to 25 lots)			\$4,864.00
	4. Tentative Map (26 to 50 lots)			\$6,672.00
	5. Tentative Map (51 lots or more)			\$9,770.00
	6. Minor Amendment to Approved Map (staff)			\$833.00
	7. Major Amendment to Approved Map (public hearing)			\$1,824.00
	8. Reversion to Acreage			\$573.00
	9. Tentative Map Extensions			\$784.00
	10. Tentative Map - lot line adjustments			\$910.00
	11. Quimby Act Park Fees in lieu of dedication of park land as required by Article 11 of the GV Subdivision Ord. No. 180NS (paid prior to recordation of the map).			
		<u>Single Family</u>	<u>Duplex</u>	<u>MultiFamily</u>
	Per lot type	\$972.84	\$779.762	\$800.29
O.	Use Permits			
	1. Limited Term Permits			\$484.00
	2. Minor Use Permit – Staff Review			\$385.00
	3. Major Use Permit – Planning Commission Review			\$2,266.00
P.	Variances			
	1. Minor Variance – Staff Review			\$385.00
	2. Major Variance – Planning Commission Review			\$1,517.00
Q.	Zoning Review			
	1. Zoning Interpretation and Compliance Letters Includes review of Home Occupation and Second Unit proposals and all written interpretations on zoning issues			\$166.00
	2. Zoning Text Amendment			\$2,306.00
	3. Zoning Map Amendment			\$3,783.00
R.	Other Fees			
	1. Department of Fish and Game Fees - Varies according to environmental determination			
	Note: Fish and Game Fees vary according to the environmental determination (Negative Declaration or Environmental Impact Report). In all cases the applicant is responsible for paying the fee upon filing a notice of determination with the Nevada County Clerks Office. The Ca. Dept. of Fish and Game and County Clerk established fees through 12/31/11 are as follows:			

<u>Application</u>	<u>Fee</u>	<u>Co. Admin</u>	<u>Total</u>
EIR Review	\$2,839.25	\$32.00	\$ 2,871.38
Negative Declaration	\$2,044.00	\$32.00	\$ 2,076.00
2. Other Agency Review Fees			Varies according to agency
Note - Other agency review fees are the responsibility of the applicant to pay directly to the particular public agency upon request.			
3. Hourly Rate for Special Meetings			
a. Planning Commission			First Hour - \$637.00 Each Add'l Hr. - \$150.00
b. Development Review Committee			First Hour - \$888.00 Each Add'l Hr. - \$150.00
4. Research – Staff			Fully Burdened Rate
If possible, allow the requestor to do the research in order to free up staff.			

S. Multiple Applications – If a proposed project includes several different applications, one of which is a deposit based application, the City shall process all the applications as a deposit-type account. The applicant shall submit a fee for the two largest applications as the initial deposit. The applicant shall be responsible for maintaining a minimum balance of \$2,000 during the processing of the project.

BUILDING

TABLE "A" ADMINISTRATIVE FEES

<u>CODE</u>		<u>FEE</u>
102	Administrative Support/Research Time (Min.15 minutes)	Actual Cost
103	Inspection/Unit/Site Visit (5 minutes Support Time + 10 minutes Travel Time + 20 minutes Inspection Time = 35 minutes total)	\$137.00
104	Pre-Alteration Inspection A general inspection to establish the requirements or feasibility to a permitted activity or application	\$137.00
105	Compliance Inspection A general inspection to determine if all improvements have been permitted and check on potential code compliance issues	\$137.00
106	Inspections Outside Normal Business Hours (if staff is available) At Cost based on time and a half rate with 2 hour minimum	\$255.00
107	Re-inspection Fee during Normal Business Hours Fee assessed for each additional site visit required to approve the portion of work for which inspection was requested. Assessed fees to be paid prior to next site inspection (30 minute minimum)	\$81.00
108	Certificate of Occupancy Inspection Commercial projects with no building modifications. Required for all changes in use or occupancy classification set (1 hour minimum)	\$135.00
109	Mileage (when not integrated to other fees)	\$0.505 per mile or per Council resolution
110	Site Plan Approval (additions, revisions/changes to approved plans)	\$103.00
111	Miscellaneous Plan Checks (additions or revisions to approved plans) 65% of building permit fee	
112	Preliminary Project Review (2 hour minimum)	\$293.00
113	Technical Report Review Fee (2 hour minimum) Review of reports relating to soils engineering, energy, hydrology, geotechnical, snow study, wind, structural analysis, etc.	\$255.00
114	Replacement of Inspection Record Card For a Residential or Commercial Project	\$49.00
115	Replacement of Expired Permit (Requires a requesting letter)	\$99.00
116	Transfer of Permit (Requires a requesting letter)	\$49.00
117	Copies of Approved Plans	\$18.00
118	Photocopying, per page face	\$0.31/page
119	Publications	Actual Cost

120	Witness Fee (Cost as provided in Govt. Code Section 68096.1)	Actual Cost
121	Building Code Investigation Fee (work without a permit) Fee: Pursuant to CMC Section 15.08.070	Actual Cost
122	Code Enforcement Assistance Expenses (30 minute minimum)	\$204.00
123	Compliance Letters (Written Request describing information or documentation required at 90 minute minimum)	\$199.00
124	Refund Processing Fee	\$62.00
125	Appeals Board Application Fee: Pursuant to CMC Section 15.08.030	\$237.00
126	Full Time/Continuous Inspection The provision of this service is subject to staff and/or availability of Consultant	Actual Cost - Minimum Deposit \$944.00
127	Temporary/Conditional Occupancy (subsequent to an existing permit) Request for occupancy (max. 90 days) premature to final	\$408.00
128	Construction Permit Inspection and Plan Review Fees - see New Construction Fee Schedule	

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141

Schedule for New and Remodel Construction

*Fee = Base Rate Plus Square Footage Times Rate per Sq. Ft.		TOTAL BASE RATE	PER SQUARE FOOT RATE
Code			
128	Residence (Site Built) - Includes single family, duplex, secondary/guest house Up to 1,600 sq ft After 1,600 sq ft	\$1,345.00	\$0.56 \$0.40
129	Residence (Factory Built) - includes modular homes Up to 1,700 sq ft After 1,700 sq ft	\$370.00	\$0.50 \$0.37
130	Residential Additions/Conversions - Includes additions/conversions to residential structures and occupancy changes to existing floor areas Up to 300 sq ft After 300 sq ft	\$1,229.00	\$1.37 \$1.03
131	Residential Remodels Up to 500 sq ft After 500 sq ft	\$160.00	\$1.09 \$0.82
132	Garages/Carports/Shops/Sheds - Includes workshop, carport, garage Up to 500 sq ft After 500 sq ft	\$560.00	\$1.37 \$1.03
133	Offices - Includes banks, offices, hospital, fire station Up to 3,500 sq ft After 3,500 sq ft	\$2,131.00	\$0.27 \$0.21

134	Industrial/Manufacturing Up to 15,000 sq ft After 15,000 sq ft	\$710.00	\$0.22 \$0.17
135	Retail Buildings - Includes restaurant and retail store Up to 5,000 sq ft After 5,000 sq ft	\$842.00	\$0.78 \$0.59
136	Parking Structure (Public Garage) Up to 25,000 sq ft After 25,000 sq ft	\$558.00	\$0.12 \$0.08
137	Assembly Buildings/Schools - Includes auditoriums, churches, theaters Up to 3,300 sq ft After 3,300 sq ft	\$230.00	\$0.37 \$0.29
138	Auto Service/Fuel - Includes service station, canopies over pump areas Up to 15,000 sq ft After 15,000 sq ft	\$78.00	\$0.18 \$0.12
139	Multi-Residential - Includes two or more attached units including duplexes, triplexes, apartments and hotels/motels Up to 20,000 sq ft After 20,000 sq ft	\$3,638.00	\$0.78 \$0.59
140	Hangers/warehouses - Includes hangers, mini-storage, warehouses Up to 10,000 sq ft After 10,000 sq ft	\$1,953.00	\$0.48 \$0.36
141	Remodel/commercial conversion/tenant improvements to existing building - Includes all commercial interior changes Up to 3,000 sq ft After 3,000 sq ft	\$300.00	\$0.36 \$0.29

Notes:

- 1) To complete calculations for commercial projects, the highest intensity occupancy or use of the building or structure shall determine the occupancy for the total square footage. Residential calculations are based on each specific use or category and use per square foot and then highest base rate for each.
- 2) Fees include electrical, mechanical, plumbing plan review and inspection.
- 3) Plan review fee covers plan check and one plan re-check. Additional plan re-check and plan change re-checks will be assessed a plan check fee at the Department Hourly Rates.
- 4) Inspection Fee covers the basic required schedule of inspections plus one reinspection. Reinspections and progress inspections will be assessed an inspection fee at the Department Hourly Rate or 30 minute minimum.

A PLAN CHECK FEE IS COLLECTED WHEN PLANS ARE BROUGHT IN AND BASED ON 65% OF THE BUILDING PERMIT FEE (plan check fee is included in the building fee).

TABLE "B" BUILDING PERMIT FEES

GENERAL NOTES

- PRR = Plan review required
- Permit fees for TABLE B (when plan review is not required):
Site visit(s)/inspection unit plus 15 minutes Administrative support time at FBR
- Plan review fees for TABLE B:

Plan review time plus 30 minutes Administrative support time / both at FBR

• Additional site visits:

One inspection unit assessed for each additional site visit

<u>CODE</u>	<u>PERMIT TYPE</u>	<u>FEE</u>
201	DEMOLITION Inspections required: Pre-Inspection and final 2 site visits	\$190.00
202	FOUNDATION (under existing buildings) PRR with 3 site visits Inspections required: Footing / frame / final	\$536.00
203	SIDING (not allowed over asbestos shingles) Inspections required: Pre-alteration / final 2 site visits	\$193.00
204	REROOF (does not include skylights) Tear off with new sheathing: Inspections required: Pre-sheathing / sheathing / final 3 site visits per building	\$265.00
205	Tear off using existing sheathing: Inspections required: Sheathing / final 2 site visits per building	\$193.00
206	Over lay: Inspections required: Pre-inspect / final 2 site visits	\$193.00
207	PATIO ENCLOSURES (manufactured) PRR with one site visit Inspections required: Final	\$255.00
208	PATIO COVERS Open with solid roof / freestanding or attached PRR with 3 site visits Inspections required: Footing / frame & sheathing / final	\$439.00
209	Open with non- solid roof / freestanding or attached (Includes wood and metal gazebos and trellises) PRR with 2 site visits Inspections required: Footing / final	\$330.00
210	WOOD DECKS / BALCONIES (with or without covers) PRR with 2 site visits Inspections required: Footing / final	\$364.00
211	STAIRS (wood / metal / other) PRR (unless replacing like for like) with 2 site visits Inspections required: Frame/Final	\$330.00
	RETAINING AND OTHER WALLS PRR (must be engineered) Note: Permit required if wall height exceeds four feet measured from <u>bottom of footing</u>	

212	<u>Masonry</u> Inspections required: Foundation / each grout lift 2 site visits Additional lifts = 1 site visit / inspection unit each	\$330.00
213	<u>Concrete</u> Inspections required: Footing, forms and wall / final 2 site visits Additional pours = 1 site visit/inspection unit each	\$352.00
DOORS AND WINDOWS (exterior, fire, commercial, rated corridors, etc.)		
214	<u>With structural alterations:</u> PRR with 2 site visits Inspections required: Frame / final	\$330.00
215	<u>With no structural alterations:</u> Inspections required: Frame / final	\$118.00
SKYLIGHTS (Note: Product specs must be rated for applicable snow loads)		
216	<u>With structural alterations:</u> PRR (engineering may also apply) with 2 site visits Inspections required: Frame / final	\$330.00
217	<u>With no structural alterations:</u> PRR (engineering may also apply) with 1 site visit Inspections required: Frame / final	\$181.00
218	MASONRY FIREPLACE PRR with 3 site visits Inspections required: Footing / throat / final	\$398.00
219	SHOWER / TUB (tile lined) Inspections required: 1 site visit (Note - corrected as adopted - reduced from 3 site visits)	\$267.00
220	FENCES (over six feet in height) Inspections required: Footing / final 2 site visits	\$193.00
STORAGE SHEDS (No electrical, mechanical or plumbing /non-habitable use only) Notes: Permit required if floor size exceeds 120 sq ft		
221	<u>Site built (over 120 sq ft):</u> PRR with 3 site visits Inspections required: Foundation/frame & sheathing / final	\$439.00
222	<u>Manufactured (over 120 sq ft):</u> PRR with 1 site visit Inspections required: Final	\$255.00
WALLS / MISCELLANEOUS (commercial or residential)		
223	<u>Structural:</u> PRR with 3 site visits Inspections required: Frame / drywall / final	\$418.00
224	<u>Non-structural:</u> PRR with 2 site visits Interior non-bearing partitions including the openings, electrical,	

	plumbing and mechanical work Inspections required: Frame / drywall / final	\$330.00
225	MINOR AND INCIDENTAL / REPAIRS 1 Site Visit or Inspection required: Final	\$118.00
226	AWNINGS (Note: snow load regulations apply) PRR with 1 site visit Inspections required: Final	\$256.00
227	SPRAY BOOTHS PRR with 1 site visit Inspections required: Final	\$324.00
	SIGNS (includes electrical) PRR (all signs)	
228	<u>Pole mounted</u> Note: engineered design required Inspections required: Foundation & rough elect. / final 2 site visits	\$330.00
229	<u>Freestanding / monument</u> Note: engineered design required Inspections required: Foundation & rough electrical / final 2 site visits	\$368.00
230	<u>Building mounted / projecting / window</u> Inspections required: Final - 1 site visit	\$118.00
231	SEISMIC REINFORCEMENT PRR with 2 site visits Inspections required: Frame / final	\$330.00
232	ABOVE GROUND TANK PRR with 3 site visits Inspections required: Pre-site / foundation / final	\$510.00
233	TEMPORARY STRUCTURE (i.e. trailers, tents, booths, etc.>120 Sq. Ft.) Notes: Fee does not include electrical, if needed add one site visit. Inspections required: Final	\$118.00
	SWIMMING POOLS / HOT TUBS / SPAS	
234	<u>Above ground</u> Inspections required: Rough piping & electrical / final	\$193.00
235	<u>In ground</u> PRR / for all installations (engineered design required) Inspections required: (vinyl lined): Footing / sidewall / frame pre-deck / final - 4 site visits	\$689.00
236	Inspections required (pre-manufactured shell) Pre-install / pre-deck / final - 3 site visits	\$421.00
237	Inspections required (gunite): Pre-gunite / pre-deck / final - 3 site visits	\$421.00

TABLE "C" PLUMBING PERMIT FEES

<u>CODE</u>		<u>FEE</u>
301	Plumbing installation Relocation, repair, alteration, addition Inspections required: Final only 1 site visit	\$1111.00
302	Plumbing installation Relocation, repair, alteration, addition Inspections required: Rough and final 2 site visits	\$193.00

Notes:

Additional site visits will be assessed as one inspection unit
Plans and plan review may be required based on complexity,
type and location of installation, for association with other work,
and for non-residential work.

Fees applicable to (but not limited to):

Water heaters (electric or gas)
Residential, commercial, industrial water piping
Underground water piping
Main water service piping
Lawn sprinkler systems
Water treatment equipment (permanent)
Water meter/service reconnect (meter disconnected or locked out by City or
NID)
Vacuum breaker and/or backflow prevention device (above and
below ground)
Drain, waste and vent systems
Sewer piping
Backwater valves (for sewer piping)
Storm drainage
Fuel piping (no minimum quantity)
Medical gas systems
Gas meter/service reconnect (previous meter disconnected by utility
company)
Solar panels
Grease traps (above or below ground)
Grease interceptors (above or below ground)
Above ground swimming pools, hot tubs and spas (fee per 502 / electrical
included)

Table "D" MECHANICAL PERMIT FEES

<u>CODE</u>		<u>FEE</u>
401	Mechanical installation Relocation, repair, alteration, addition Inspections required: Final only 1 site visit	\$118.00
402	Mechanical installation Relocation, repair, alteration, addition Inspections required: Rough and final 2 site visits	\$193.00

Notes:

Additional site visits will be assessed as one inspection unit
 Plumbing permit fees apply, if new gas piping is installed to service
 mechanical installations
 Plans and plan review may be required based on complexity, type and
 location of installation, for association with other work, and for non-
 residential work

Fees applicable to (but not limited to)

Water heaters (electric or gas)
 Heating facilities
 Forced air units
 Gravity units
 Free standing room heaters
 Floor furnace
 Wood stoves
 Wood or gas inserts
 Pellet stoves
 Suspended units
 Chimneys and vents
 Evaporative coolers
 Air conditioning units
 Residential and commercial ventilation and/or exhaust systems
 Duct systems
 Refrigeration units
 Boilers

TABLE "E" ELECTRICAL PERMIT FEES

<u>CODE</u>		<u>FEE</u>
501	Electrical installation Relocation, repair, alteration, addition Inspections required: Final only 1 site visit	\$118.00
502	Electrical installation Relocation, repair, alteration, addition Inspections required: Rough and final	

