



**City of Grass Valley
City Council and Redevelopment Agency
Agenda Action Sheet**

Council Meeting Date: July 8, 2008

Date Prepared: July 1, 2008

Prepared by: Daniel C. Holler, City Administrator

Title: Appoint Anthony Clarabut as Grass Valley Fire Chief and approve Letter of Understanding.

Agenda: Staff Reports

Recommended Motion: Approve the appointment of Anthony Clarabut as Fire Chief and approve the Letter of Understanding between the City and Employee.

Background Information: With the announcement of Chief Marquis's resignation, staff has reviewed options to fill the Fire Chief position on an interim basis. The recommendation is to fill the position at the half-time level (960 hours). The purpose is to provide time to review the operations of the Department, the inter-relationships with other districts/fire agencies and options to enhance the overall efficiency of our fire services. Current vacancies within the Department, including the Chief position, provide an opportunity to assess how fire services are provided. Moving forward with a limited position will allow for a smooth transition of the fire services. Staff is recommending the hiring of Mr. Anthony (Tony) Clarabut as the Grass Valley Fire Chief at a base salary of \$58.00 per hour. As a limited hour position, benefit costs are reduced and it is recommended that other benefits (leave times) be reflected through an added hourly rate, rather than prorating leave benefits. The proposed structure will provide maximum time spent working with the fire department.

Funds Available: Yes

Account #:

Reviewed by:

____ City Administrator ____ Finance Director
____ Human Resources

Action:

____ Approved ____ Approved with Modifications
____ Denied ____ Other