



City of Grass Valley City Council and Redevelopment Agency Agenda Action Sheet

Council Meeting Date: June 23, 2009

Date Prepared: June 12, 2009

Prepared by: Deborah Sultan, Assistant Finance Director

Title: City of Grass Valley's Fee Schedule for fiscal year 2009-2010

Agenda: Public Hearing

Recommended Motion: Adopt Resolution to approve the establishment of a Fee Schedule for fiscal year 2009-2010.

Background Information: The annual public hearing on the City's budget and fee schedule was held on June 9, 2009. Proposed changes to the City's Fee Schedule for fiscal years 2009-2010, including the Special Fire Tax, Operating User Fees and Development Impact Fees are included in this staff report.

The City Fee Schedule is maintained through an annual update as part of the City budget process. The basis for the fees is a Cost of Services Study dated March 28, 2005 that was prepared by Revenue and Cost Specialists, LLC. As part of the annual budget process, the Fee Schedule is updated by applying the West Consumer Price Index for March 2009 to calculate the change in operating fees. The Special Fire Response Tax also allows for an automatic COLA increase. The Grass Valley City Council suspended an increase of .1% for the Special Fire Tax at the City Council Meeting of May 12, 2009 and this special tax is included in the Administrative Proposed Budget on page Fee 15. Resolution No. 2009-22 authorizing the suspension of the tax increase is also attached as Exhibit "A".

Operating User Fees are illustrated on a consolidated spreadsheet depicted in this staff report and labeled as Exhibit "B". The spreadsheet presents five different columns labeled A through E. At the meeting on June 9, 2009 staff recommends adoption of Column E Department Recommended with the .3% CPI as these fees depict the proposed changes to the fee schedule as noticed for the June 9, 2009 public hearing. The department recommended fees have been translated to the attached Fee Schedule as part of the Budget on pages Fee1 through Fee 44.

Development Impact Fees are depicted on pages Fee 17-20 of the Fee Schedule. The City Engineer as part of the City's annual budget process has applied an inflation/escalation cost factor (the Engineering News Record Construction Cost Index) and calculated the change in development impact fees for consideration by Council during the public hearing. All Impact Fees for 2008-2009 were adjusted by the 6.6% cost factor established by the Engineering and News Record Index.

Agenda Item #



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Funds Available: Yes

Account #: Various

Route to be Reviewed by:

City Administrator Finance Police
 Engineering/PW CDD Fire

Action: Approved Approved with Modifications
 Denied Other

Agenda Item #