



# SIDEWALK COST-SHARING APPLICATION

City of Grass Valley Public Works Department  
Engineering Division  
125 E Main Street, Grass Valley, CA 95945  
Phone: (530) 274-4373  
Fax: (530) 274-4399

Location of Work: \_\_\_\_\_ Property is:  Commercial  Residential  
Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax #: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Representative Name (if different): \_\_\_\_\_ Phone #: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax #: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

### This sidewalk repair project will include:

Tree Removal  Yes  No Curb and Gutter Replacement  Yes  No  
Curb Ramp Replacement  Yes  No Driveway Re-Grading or Repair  Yes  No  
Retaining Wall Work  Yes  No Other (please specify): \_\_\_\_\_

Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Who will complete the sidewalk repairs associated with this application? Please complete ONE column (See Sidewalk Cost-Sharing Program for more information)

#### City to repair sidewalk

I am submitting:

This completed Sidewalk Cost-Sharing Application

I have read and I understand the City of Grass Valley's Sidewalk Cost-Sharing Program. Upon review and acceptance of this application, the City will prepare a plan and/or description of the necessary repairs and request quotes from contractors. If work on private property is necessary to complete the sidewalk repair, the Property Owner will sign a Temporary Construction Easement provided by the City or the work will not be able to be completed. Once the lowest responsible bidder is determined, I agree to either deposit funds to cover those costs of the improvements not covered under the Sidewalk Cost-Sharing Program within two weeks of being notified in writing or to withdraw this application and temporarily repair the sidewalk to a safe condition in a timely manner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Contractor of owner to repair sidewalk

I am submitting:

This completed Sidewalk Cost-Sharing Application

I have read and I understand the City of Grass Valley's Sidewalk Cost-Sharing Program. Upon notification from the City that this application and the corresponding improvement plan have been reviewed and accepted, I agree to follow the steps detailed in the Sidewalk Cost-Sharing Program or I will withdraw this application and temporarily repair the sidewalk to a safe condition in a timely manner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY CITY OF GRASS VALLEY STAFF**

**City to repair sidewalk**

**Step 1:**

Application Complete

**Step 2A:**

Reviewed site

Site is eligible

Funds available (estimated)

Prepare plan or description and obtain 3 written quotes  
(select lowest responsible bidder)

Lowest Bid Amount : \$ \_\_\_\_\_

Reimbursable Costs: \$ \_\_\_\_\_

Applicant Deposit Required: \$ \_\_\_\_\_

Send notification letter/deposit agreement to applicant, this completed application, the plan/description of improvements, the lowest responsible bidders quote and TCE (if applicable).

Deposit received, proceed with sidewalk repair

Upon deposit of \$ \_\_\_\_\_ by the applicant and submittal of a completed deposit agreement and Temporary Construction Easement (if applicable), the City agrees to construct the improvements described in the attached plans/description and lowest responsible bidders quote. If the improvements are not constructed within six months, the deposit may be returned upon written request.

**Authorized City Signature Below:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Contractor of owner to repair sidewalk**

**Step 1:**

Application Complete

**Step 2B:**

Reviewed site

Site is eligible

Funds available

Plans are acceptable

**Step 3:**

Reviewed quote(s) complying with CA wage rates and selected quote is reasonable based on current construction standards

Complete the following:

Bid Amount: \$ \_\_\_\_\_

Eligible Reimbursable Costs: \$ \_\_\_\_\_  
(up to amount based on final cost)

Work may NOT proceed until the following permits have been issued:

Encroachment Permit No.: \_\_\_\_\_

Tree Permit No. (if applicable): \_\_\_\_\_

Building Permit No. (if applicable): \_\_\_\_\_

The City agrees to reimburse the applicant of this application up to \$ \_\_\_\_\_ but no more than 50% of the overall costs of the sidewalk repairs and no more than \$10,000 for residential properties / \$5,000 for commercial properties. Reimbursement is subject to submittal of all invoices and compliance with all issued permits for the work as described in the Sidewalk Cost-Sharing Program. If work is not completed within 6 months of the date below, reimbursement will not be applicable.

**Authorized City Signature Below:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_