



GRADING PERMIT APPLICATION

City of Grass Valley Public Works Department
Engineering Division
125 E Main Street, Grass Valley, CA 95945
Phone: (530) 274-4373
Fax: (530) 274-4399

FOR CITY USE ONLY

Permit # _____

A Grading Permit is required for any fill or excavation unless otherwise exempted in the Development Code or CBC. Grading permits expire one (1) year after date of issuance.

Project Address: _____ Assessor's Parcel #: _____

Project Description: _____

Will you be removing any Trees? Yes No Tree Permit #: _____

Applicant/Representative: _____ Phone #: _____

Mailing Address: _____ Fax #: _____

_____ Email: _____

Property Owner: _____ Phone #: _____

Mailing Address: _____ Fax #: _____

_____ Email: _____

Engineer: _____ Phone #: _____

Mailing Address: _____ Fax #: _____

_____ Email: _____

Contractor: _____ Phone #: _____

Mailing Address: _____ Fax #: _____

_____ Email: _____

License Type: _____ State License #: _____ City Business License #: _____

**** Please Read Additional Permits Information Below ****

1. A **Tree Removal Permit** may be required if you are planning to remove any trees as part of this grading work. See Public Works for more information on Tree Removal Permit and/or application.
2. An **Encroachment Permit** is required if you are planning to construct any improvements, do any work, or park any trailers or equipment within a City street, right-of-way or easement during this grading work. See Engineering Division for more information on Encroachment Permit and/or application.
3. A **Building Permit** may be required if any retaining walls are to be constructed as part of this grading work. See the Building Department for more information on retaining wall permits.

Applicant Signature: _____ Date: _____
(Owner or Authorized Representative)

TO BE COMPLETED BY CITY OF GRASS VALLEY STAFF

Grading/Improvement Plan Deposit for Plan Check

\$ _____ Date Pd _____ Rec't # _____

Additional Deposit for Plan Check

(Additional Deposit will be required if actual costs exceed original deposit)

\$ _____ Date Pd _____ Rec't # _____

Inspection Deposit *(required at time of permit issuance)*

\$ _____ Date Pd _____ Rec't # _____

Additional Deposit for Inspection

\$ _____ Date Pd _____ Rec't # _____