



**City of Grass Valley
Report of Transient Occupancy Tax**

Report for the Month of: _____

Business Name: _____ Address: _____

Operator Name: _____ Phone: _____

1. Total rent received for all occupancies: \$ _____
2. Exemptions:
 - A. For units occupied more than 30 consecutive days: \$ _____
 - B. By government certificates: \$ _____
3. Taxable Rents (line 1 minus lines 2a, b): \$ _____
4. Amount of Tax (10% of line 3): \$ _____
5. Penalties (See 1 below): \$ _____
6. Interest: (See 2 below): \$ _____
7. Total Tax, Penalty and Interest: \$ _____

Report is Delinquent 30 days after the close of the reporting Month:
(Pursuant to Chapter 3.16.080, City of Grass Valley Municipal Code)

1. Penalty is 10% of the amount of tax if paid within 30 days after the delinquent date, and an additional 15% (total of 25%) if paid thereafter.
2. Interest of 1 ½ % per month or fraction thereof, is payable from the date of delinquency.

I declare under penalty of perjury that to the best of my knowledge and belief that the statements herein are true and correct.

Signed: _____ Title: _____

Please make check payable to:

Mail to:

Phone:

Email:

City of Grass Valley

125 E. Main St.

Grass Valley, CA 95945-6505

(530) 274-4300

finance@cityofgrassvalley.com